

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Arya Vidyapeeth College
1.2 Address Line 1	Arya VidyapeethCollege,Gopinath Nagar
Address Line 2	
City/Town	Guwahati-781016
State	Assam
Pin Code	781016
Institution e-mail address	principal@aryavidyapeethcollege.org

Contact Nos.

+91-361-2474065

Name of the Head of the Institution:

Dr. Harekrishna Deva Sarmah

Tel. No. with STD Code:

+91-361-2474065

Mobile:

84748-81674/ 94353-19485

Name of the IQAC Co-ordinator:

Dr.Mousumi Borah

Mobile:

98641-02760

IQAC e-mail address:

iqac@aryavidyapeethcollege.org

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/35/030 dated 28-02-2005

1.5 Website address:

<http://www.avcollege.ac.in>

Web-link of the AQAR:

<http://www.avcollege.ac.in/assets/resources/AQAR-2014-15.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2004	
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/01/2005

1.8 AQAR for the year (*for example 2010-11*)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR__2005-06, 2006-07 submitted to NAAC on 30/05/2014 (DD/MM/YYYY)
- ii. AQAR__2007-08, 2008-09 submitted to NAAC on 30/05/2014 (DD/MM/YYYY)
- iii. AQAR__2009-10, 2010-11 submitted to NAAC on 30/05/2014 (DD/MM/YYYY)
- iv. AQAR__2011-12, 2012-13 submitted to NAAC on 30/05/2014 (DD/MM/YYYY)
- v. AQAR__2013-14 submitted to NAAC on 29/09/2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Bioinformatics, Human Rights

1.12 Name of the Affiliating University (*for the Colleges*)

Gauhati University

1.13 Special status conferred by Central/ State Government—UGC (√)/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

00

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Awareness Program on ‘Palliative Cancer Care’
- One day symposium on ‘Enhancing the Quality of Higher Education’

2.14 Significant Activities and contributions made by IQAC

- Organised an Awareness Program on ‘Palliative Cancer Care’ on 23rd of April, 2015
- Monitoring of in-house tutorial classes.
- Organised a one day symposium on ‘Enhancing the Quality of Higher Education’ on the 30th of April 2015
- Seminars and Workshops for the development of the Student community and Research community.
- Encourage faculty members to take up funded Projects, Research activities and Research Publications.
- The proposed plan of renovation of the Administrative Block has been initiated.
- The proposed plan of constructing the hostel warden’s quarter has been taken up.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
The preparation of the AQAR for 2013-14	Accomplished

<p>Holding of Student feedback for 2014-15</p>	<p>Held on 02.04.2015</p>
<p>Interdisciplinary lectures and invited talks through the IQAC, including the annual memorial lectures of the Dept. Of Geology and Political Science</p>	<p>Accomplished on a regular basis</p>
<p>Holding of workshops , Short term courses by the Departments</p>	<p>The department of Geology held a workshop on 'New approaches of Geological field study' during October 9-11, 2014 sponsored by Indian Academy of sciences, Bangalore</p> <p>The department of Statistics organised a Short term course for faculty members and Research Scholars during November 17-22, 2014</p>

<p>Holding of awareness programmes and symposia by the IQAC</p>	<p>Awareness Program on 'Palliative Cancer Care' held on 23rd of April, 2015 One day symposium on 'Enhancing the Quality of Higher Education' held on the 30th of April 2015</p>
<p>Initiate publication of Research Journals with ISSN number to encourage inhouse faculty to undertake research works</p>	<p>In the pipeline</p>
<p>Setting up of Virtual classrooms with all possible facilities</p>	<p>Has been initiated</p>
<p>Renovation of the Administrative Block</p>	<p>In process</p>

Construction of Hostel Warden's quarter	In process
Monitoring of in-house tutorial classes.	Done

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

Discussed and approved with minor corrections

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2			

UG	2			
PG Diploma				
Advanced Diploma				
Diploma			1	
Certificate			2	
Others			1	
Total	4		4	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core (√)/Elective option(√) / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Since the College is affiliated to Gauhati University, it follows the University's syllabi for all subjects. The University has brought Credit and Grading System and as an affiliated College, all changes have been implemented through

- Introduction of Credit based Semester and Grading System for all the programmes.
- The ratio of marking system confirms to the individual Departments under the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The Institution proposes to introduce Commerce in the degree level and Chemistry in the PG level.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (Principal)
113	67	45	nil	01

2.2 No. of permanent faculty with Ph.D.

60

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Principal)		Total	
R	V	R	V	R	V	R	V	R	V
48	19	45	nil	nil	nil	01	nil	94	19

2.4 No. of Guest and Visiting faculty and Temporary faculty

		18
--	--	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	16	18
Presented papers	16	48	04
Resource Persons	01	04	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio-visual aids: Use of Audio-visual aids for classroom teaching, Seminar presentation, screening movies by few departments keeping relevance with the course matter.
- Use of Models and Charts
- Appreciation techniques
- Popular talks and Inter-disciplinary Lectures.
- Group Discussions and Brain-storming sessions
- Sudden tests
- Surveys and Field studies

2.7 Total No. of actual teaching days during this academic year

244

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since the College is affiliated to Gauhati University, Examinations are conducted as per the directives of the University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

19	03	03
----	----	----

2.10 Average percentage of attendance of students

88%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared (Major)	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc	123		73.9			86.1
B.A	164		48.8			82.9
M.A/M.Sc	22					90.9

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

In the development of Teaching and Learning processes the IQAC takes an initiative role. It has initiated the following measures.

FOR FACULTY

- Encourages the Faculty members to use modern techniques of teaching using ICT
- Arrange various programmes likesymposia, invited lectures and soft skill development to develop teaching skills
- Initiates the preparation of the Academic Calendar as well as the Annual Departmental Activity Calendar and Plan Board.
- Evaluation of the Faculty members through the formal Student Feedback mechanism.

FOR STUDENTS:

- Monitors the progress of students through Unit Tests, Home Assignments, Sudden tests and so on.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	02

HRD programmes	02
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	17
Others	24

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	10	00	04
Technical Staff	00	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The faculty members are involved in Minor and Major Projects under the UGC. In order to induct faculty members into the sponsored Faculty Development Programmes of the UGC for their Ph.D works, interviews are held on a regular basis. For the purpose of career advancement, the faculty members are granted Duty Leave for attending and presenting papers in seminars, workshops, symposium etc. Besides, with the sponsorship of funding agencies like UGC-NERO, DST etc. the College through the IQAC encourages the faculty members to hold seminars, workshops, etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		4		
Outlay in Rs. Lakhs		Rs. 40,29,000		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	1	5	
Outlay in Rs. Lakhs	Rs. 5,00,000	Rs. 1,26,000	Rs. 9,60,000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	35	17	
Non-Peer Review Journals		07	
e-Journals	01	03	
Conference proceedings		05	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3 years	DST ,UGC, ASTEC	Rs. 40,29,000	Rs. 28,16,000
Minor Projects	2 years	UGC	Rs. 10,86,000	Rs. 7,46,400
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			Rs. 51,15,000	Rs. 35,62,400

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		02 (workshop/ course)			
Sponsoring agencies		ISI, Kolkata IAS,Bangalore			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. Of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The Institution has undertaken a number of extension activities through NSS and NCC –

- National Integration camp held at Arya Vidyapeeth College premises from 03.01.2015 to 09.01.2015, organized by Vivekananda Yuva Kendra Sangathan, Assam sponsored by Ministry of Youth Affairs and Sports Government of India.
- A training programme on Awareness of Disaster management was held from 09.06.2015 to 12.06.2015 at Arya Vidyapeeth College in collaboration with Civil Defence Kamrup (Metro) funded by Ministry of Home, Central Government.
- Annadaan and Bastradaan Programme at Kamakhya in the month of November 2014.
- Organization of a Yoga Conference in the month of June 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 acres			
Class rooms	47	Nil	College fund	47
Laboratories	09	Nil		09
Seminar Halls	02	Nil		02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	05	03		
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 99,900/-	UGC General Development Fund	
Others		Nil	Nil	

4.2 Computerization of administration and library

- Almost all office work is executed using the computer. Hands-on-training with the computer are regularly imparted to the concerned administrative staff.
- The College has the facility of JSTOR, BIO-ONE and GALE CENGAGE through which on line academic journals, books etc., can be accessed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26,190	Rs.92,78,388	169	Rs. 59,872	26,359	Rs.93,38,260
Reference Books	21,786	Rs.46,95,456	19	Rs. 4095	21,806	Rs.46,99,551
e-Books	JSTOR		N-LIST		JSTOR N-LIST	
Journals	8,831	Rs. 3,65,014	09	Rs. 372	8840	Rs. 3,65,386
e-Journals						
Digital Database						
CD & Video						
Others (specify)	93	Rs. 95,912	39	Rs. 40221	132	Rs. 1,36,133

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	96	15	96			10	47	24
Added	10	00	10			00	01	09
Total	106	15	106			10	48	33

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computers with Internet Access is available for almost all the teachers in their respective departments and even to non-teaching staff in the office and library.
- Most of the teachers deliver their lectures through power-point presentations.
- The Conference Hall is well equipped with LCD Projector and other advanced accessories which are required for presentations.
- Most of the office work including the admission process and creation of database of students on a retrieval system is executed with the help of the Computer.
- Free computer facilities with Internet access are provided to the students of the college.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs. 1,10,059/-

ii) Campus Infrastructure and facilities

Rs. 3,13,124/-

iii) Equipments

Rs. 3,59,402/-

iv) Others

Rs. 15,045/-

Total : Rs. 7,97,630/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Information regarding the Student Support Services are provided in the Prospectus for the knowledge of the students.
- Feedbacks regarding the Support Services are obtained from the students on a regular basis.
- Committees for the different types of Support Services headed by a Convener are being formed for the benefit of the students.
- Personal and academic counselling are carried out on a regular basis through the concerned cell.
- Remedial classes and pre-Examination training for various competitive exams are conducted.
- Regular guidance can be sought from the faculty members as and when required.

5.2 Efforts made by the institution for tracking the progression

- The rich alumni and their works help the Institution to track the progression of the past activities and healthy practices.
- Computer with Internet access are available free of cost
- The students are encouraged to join various edu-fairs and conferences
- E-books, E-journals, sample papers are made available in the Central as well as the Departmental libraries
- The students are given exposures to excursions, field trips and survey works.
- Placement interviews are held.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1900	67		

(b) No. of students outside the state

59 (in major)

(c) No. of international students

Men

No	%
1093	56

Women

No	%
874	44

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1893	128	365	460	None	2846	1021	136	284	526	None	1967

Demand ratio 3:1

Dropout % B.A 10%

B.Sc 18.9%

P.G 13%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Three days capsular training programme for 'Assam Civil Service Preliminary Examintion' – (General Studies Paper) held on 22nd, 23rd and 24th January, 2015

No. of students beneficiaries

40

5.5 No. of students qualified in these examinations

NET

SET/SLET

GATE

CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Students were sent for off campus recruitment :

- Indigo Airlines (ground staff) at Gopinath Bardaloi International Airport on 12th June , 2015.
- Telecom sector skill council on 13th June, 2015.

No. of students benefitted

37

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			05

5.8 Details of gender sensitization programmes

The Women Cell of the College

- Inaugurated a wall magazine on “Eminent Women Personalities” on 29th September , 2014.
- Organised a talk on ‘Status of women in Vedic period’, delivered by Dr. Shipra Paik, Assistant Professor, Department of Sanskrit, Arya Vidyapeeth College, Guwahati on 28th of October 2014.
- On the occasion of International Women’s day on 8th March, 2015 Dr. Alaka Desai Sharma, USTM University, Meghalaya was invited as the Guest speaker who spoke on “Women and Legal Rights”. Students from the department of Assamese presented a beautiful poetic version of “Aami Shaktiman Axomiya Naari” based on the lives of brave and empowered women of Assam. Debi Kundu, a student from the department of Bengali recited the poem “Naari” written by Kazi Nazrul Islam. Students also performed a mime show on “atrocities on women”.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	19	Rs. 61,792/-
Financial support from government	112	Rs. 4,81,455/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <p>Arya Vidyapeeth College dreams of transcending itself into a leading and pioneering institution in the society for imparting quality and value-based education which would enable its alumni to face the ever dynamic challenges of time with courage, confidence, conviction and success.</p> <p>The path towards realization of the goals on a road map is no doubt rugged as we are concerned with the disadvantaged population of the society as well.</p> <p>We are hopeful and determined, and shall ever remain committed.</p> <p>Mission</p> <p>Perspicuity towards realization of an academically balanced and developed society in Assam in particular, and the North East India in general</p>
--

6.2 Does the Institution has a management Information System

The Institution is in the process of having a Management Information System. For instance the data of the Admission of students are kept in a data retrieval system, the salary accounts are on the same system and many of such works like teachers progression etc. are being kept in the respective departments on a retrieval system

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Workshops of various subjects are arranged for discussing the revised syllabi
- The system of formal Feedback from students also ensures the Curriculum Development
- Faculty members participate in syllabi framing committees

6.3.2 Teaching and Learning

- Preparing the Academic Calendar and the Annual Departmental Activity Calendar and Plan Board.
- Rigidly following teaching plans in the prescribed format of the College and evaluation of the Execution Reports and maintenance of class diary
- Graphical representation of the results over the years help in analysing the effectiveness of the Teaching Learning process
- Conducting Unit Tests, Group Discussions, Mock Practical Examinations, Home assignments and so on
- Exposing students for outdoor learning through educational trips, excursions etc.

6.3.3 Examination and Evaluation

- The Examination schedules are followed according to the Prospectus as well as by periodic notices
- After the completion of topics/units, in order to improve the results, regular Unit Tests are conducted.
- Extra classes are arranged departmentally for smooth completion of the syllabus.
- After completion of the theory examination, answer scripts are assessed by following the prescribed rules of the University.

6.3.4 Research and Development

- From the past 11 years there is a Research Cell in the College and from the past 6 years, the college has an active research committee. This committee endeavours to encourage the active participation of the desiring research scholars and with full co-operation from the teachers and support from the active Research committee, this committee has been successful from the very date of its inception. The research committee comprises of the Principal and faculty members of the college. Arya Vidyapeeth Research Committee is headed by a senior faculty
- The Institution motivates teachers to take up both Major and Minor Research Projects
- Encourages teachers to improve their API scores through participation in various conferences, workshops, seminars and also through publishing articles, books and research findings
- There are plans to publish a research journal with ISSN number
- Supports teachers to avail study leaves as permissible under the UGC
- Initiates the improvement of Library and Laboratory facilities for Research works

6.3.5 Library, ICT and physical infrastructure / instrumentation

LIBRARY: There is a collection of around 54,000 (fifty four thousand) copies of text books, reference books and journals covering a wide range of subjects in the College library. Besides, magazines and newspapers are subscribed regularly. In the Reading Room, attached to the library, reference books, journals, magazines and newspapers can be consulted. Every department has a Departmental Library where useful reference books are available for consultation. Every student will be issued two library cards against which he / she can borrow books, one against each card. Internet facilities have been installed for research and advanced studies work. A Digital Xerox facility is also available for the students. The College has access to many journals online and is also connected to N-LIST library facilities supported by the DoNER Ministry of the Govt. of India

ICT :The requirements for Virtual Classroom has been procured. Moreover the College Conference hall has all the required gadgets for full fledged ICT presentations. A 24 hour power back up is available for the entire College. Internet access is available for the benefit of the students, teachers and staff of the College.

PHYSICAL INFRASTRUCTURE AND / INSTRUMENTATION: Construction works as per plan has been going on during this session also.

6.3.6 Human Resource Management

- The institute consider students to be the prime Human Resource and hence strives to develop this resource through a variety of activities initiated through NSS, NCC , Social and Cultural activities
- Regular Guardians' Meet are held according to the schedules
- Alumni meets help the College to manage the Human Resource
- Hands-on-practice of the Office Staff on computers
- The teachers enrich themselves through Refreshers' Course, seminars etc.

6.3.7 Faculty and Staff recruitment

The recruitment of the teaching and non-teaching staff is done strictly by following the Rules and Regulations laid down by the Government, University and UGC. The recruitment of the temporary teaching and non-teaching staff is done through the Governing Body.

6.3.8 Industry Interaction / Collaboration

The Career Guidance and Placement Cell of the College has maintained a professional relation with various industries with the intention of placement opportunities for the students

6.3.9 Admission of Students

Admission Committees are formed for each Discipline with Conveners and members for smooth functioning of the admission process. Students are also counselled for proper subject and career selection.

6.4 Welfare schemes for

Teaching	<p>Medical facilities with a registered Medical Practitioner is available within the campus</p> <p>There is a Credit and Thrift society of the college which enables the teachers to avail loan at a minimal interest</p> <p>Advance payment against the salaries may be availed through the OD facility provided by the concerned bank</p>
----------	---

	Safety gadgets are also placed in the premises
Non teaching	<p>There is a Credit and Thrift society of the college which enables the non- teaching staff to take loan at a minimal interest</p> <p>Medical facilities with a registered Medical Practioner is available within the campus</p> <p>Safety gadgets are also placed in the premises</p>
Students	<p>Medical facilities with a registered Medical Practioner is available within the campus</p> <p>Safety gadgets are also placed in the premises</p> <p>Computer with free internet access is available in the Library, Computer centre and the Departments</p> <p>Financial aid through Student welfare scheme</p> <p>Books are available for borrowing both in the Central and Departmental Libraries</p> <p>Remedial classes</p> <p>Personal and academic counselling</p> <p>Career guidance</p>

6.5 Total corpus fund generated

Rs.1,07,17,404

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliating University, GU has introduced the Credit base Semester and Grading System and the College religiously follows the same

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The University encourages the Colleges to apply for Autonomy

6.11 Activities and support from the Alumni Association

The past students of the College working in diverse fields and in different elite positions in the society are the members of the alumni association. Some of the alumni also holds positions as teachers and in the non – teaching staff. It is through some alumni that the current students are receiving annual awards under various categories

6.12 Activities and support from the Parent – Teacher Association

Regular guardian Meets are held by different departments where active interaction takes place between parent/guardians, teachers and students. Three parent members are holding the positions of representatives in the Governing Body of the College

6.13 Development programmes for support staff

- Medical facilities in the College campus
- The Principal periodically takes note of the shortfalls and problems of the support through meetings and tries to rectify the same

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Regular plantation programmes through Clubs and other community based organization in the college campus as well as the hostels
- Cleaning of the campus has been going on through the Campus Development Committee
- Construction of a multipurpose drain to regulate the flood water in the college.
- Use of CFL, LED and tube bulbs

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Different committees have been formed under diverse requirements to look intensively and specifically for the upkeep of the College
- The Grievance Redressal Cell has been formed to look into the various grievances of the stakeholders
- The senior most teacher has been assigned the responsibility for looking into RTI matters

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Awareness Program on 'Palliative Cancer Care' organised by the IQAC, Arya Vidyapeeth College on 23rd of April, 2015
- One day symposium on 'Enhancing the Quality of Higher Education' organised by the IQAC, Arya Vidyapeeth College on 30th of April 2015
- The department of Geology held a workshop on 'New approaches of Geological field study' during 9-11 October, 2014 sponsored by Indian Academy of sciences, Bangalore
- The department of Statistics organised a Short term course for faculty members and Research Scholars during November 17-22, 2014
- Frequent updating of the College website .Various information, notices etc. are being uploaded in the college website

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Adoption of best practices is based on certain contexts which include literary and socio-economic backdrop of the society. These practices are institutionalized rather than individualized. Two such practices are:

- Community Development Programme
- Generating an environment of people's culture through Performing Art

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Every year the College organises the Tree Plantation Programmes and the trees are also taxonomically labelled
- Solid Waste Management programme has been adopted to segregate degradable and non- degradable wastes by using coloured coded dustbins

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- The institute has a conducive working environment both for faculty and staff leading to faculty and staff retention.
- Activities are undertaken to promote social welfare and inculcate a sense of social responsibility.
- Continuous progressive evaluation system for students is also prevalent in the College
- Initiatives are undertaken for supporting number of slow learners and students from diverse backgrounds.
- There is the practice of innovative teaching and emphasis is given on holistic development of students.
- Various student support activities are being organized and rewards are being awarded for the same
- The IQAC motivates the Research activities through the Research Cell

WEAKNESS

- The Institute is not a degree awarding body and has inadequate infrastructure facilities
- Low results in a few subjects compared to the University results
- Low demands for a few subjects by the students

OPPORTUNITIES

- Collaboration with different industries in academic research, placement and other activities
- The rich Human Resource will enable the students to develop if provided with the required ICT facilities
- Improvement in infrastructure will pull in more opportunities

THREATS

- Locational disadvantage
- Low admission in a few subjects
- Frequent 'bandhs' and 'flash floods'

8. Plans of institution for next year

- Holding of Seminars, Workshops and Conferences
- Inauguration of the New Girls' Common Room.
- Renovation of College Canteen.
- Setting up of the College Gymnasium.
- Placement of the different departments according to the proposed plan on completion of the construction work.

Name: Dr.M Borah



Signature of the Coordinator, IQAC

Name: Dr.Harekrishna Deva Sarmah



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



ACADEMIC CALENDAR FOR THE SESSION: 2014-2015

Session Begins on: 01.06.2014

June 2014 : Working days : 2 3 4 5 6 7 9 10 11 12 13 14 16 17 18 19 20 21 23 24
25 26 27 28 30
Total : 25 days
Sundays : 1 8 15 22 29

July 2014 : Summer Vacation
29th July : College Foundation Day

August, 2014 : Working days : 1 2 4 5 6 7 8 9 11 12 13 14 16 19 20 21 22 23 25 26
28 29 30
Total : 23 days
Sundays : 3 10 17 24 31
Holidays : 15 : Independence day.
18 : Janmastomi
27 : Tithi of Srimanta Sankardev

September, 2014 : Working days : 1 2 3 4 5 6 8 9 10 11 12 15 16 17 18 19 20 22 23 24
25 26 27 29 30
Total : 25 days
Sundays : 7 14 21 28
Holidays : 13 : Tithi of Sri Sri Madhab Dev

PROSPECTUS 2014-15

- October, 2014 :** Working days : 8 9 10 11 13 14 15 16 17 18 20 21 22 25 27 28 29
30 31
Total : 19 days
Sundays : 5 12 19 26
Holidays : 1 -7 : Durga puja, Birth day of Mahatma Gandhi,
Bijoya Dashami, Janmotsav of Srimanta Sankar Dev,
Id-ud-zuha, Lakshmi Puja
- November, 2014 :** Working days : 1 3 4 5 7 8 10 11 12 13 14 15 17 18 19 20 21 22
24 25 26 27 28 29
Total : 24 days
Sundays : 2 9 16 23 30
Holidays : 6 : Guru Nanak Birth day
- December, 2014 :** Working days : 1 2 3 4 5 6 8 9 10 11 12 13 15 16 17 18 19 20 22
23 24 26 27 29 30 31
Total : 26 days
Sundays : 7 14 21 28
Holidays : 25 : Christmas Day.
- January, 2015 :** Working days : 12 13 16 17 19 20 21 22 23 24 27 28 29 30 31
Total : 15 days.
Sundays : 4 11 18 25
Winter vacation : 1- 10
Holidays : 14 to 15 : Magh Bihu.
25 : Saraswati Puja.
26 : Republic day and Gauhati University
Foundation Day.
- February, 2015 :** Working days : 2 3 4 5 6 7 9 10 11 12 13 14 16 18 19 20 21 23 24
25 26 27 28
Total : 23 days
Sundays : 8 15 22
Holidays : 17 Shivaratri.

PROSPECTUS 2014-15

March, 2015 :	Working days : 2 3 4 7 9 10 11 12 13 14 16 17 18 19 20 21 23 24 25 26 27 28 30 31 Total : 24 days. Sundays : 1 8 15 22 29 Holidays : 5-6 : Dol Jatra.
April, 2015:	Working days : 1 2 4 6 7 8 9 10 11 13 17 18 20 21 22 23 24 25 27 28 29 30 Total : 22 days. Sundays : 5 12 19 26 Holidays : 3 : Good Friday 14 to 16: Bohag Bihu.
May, 2015:	Working days : 2 4 5 6 7 8 9 11 12 13 14 15 16 18 19 20 21 22 23 25 26 27 28 29 30 Total : 25 days Sundays : 3 10 17 24 31 Holidays : 1 May.

PROSPECTUS 2014-15

Important Information :

Sessional Examination for odd semester :	1st week of September 2014/ 2nd half of October 2014.
Sessional Examination for even semester :	3rd week of February, 2015/ 1st half of April, 2015
Fresher's Social :	Month of August, 2014
H.S. 1st year and 2nd year College Examination:	November / December, 2014
H.S. 1st year Annual Examination :	March, 2015
* Students Union Election :	Before Puja vacation.
Annual College Week:	Last Part of January, 2015
All Assam Banikanta Kakoti Memorial Debate Competiton :	2nd Half of September, 2014

Other functions of the College will be notified in time.

Any change in the calender, if it occurs shall be notified in time.

Dr. S. Sengupta
Principal, In-charge
Arya Vidyapeeth College
Guwahati-16

