

COMPUTER COURSES AT COMPUTER CELL, ARYA VIDYAPEETH COLLEGE



The institution has its own curriculum for the computer courses in self-financing mode. Computer Courses were started in the year 2003 with a vision to provide the students with opportunities for all round development. The courses are designed as per the industry specific needs and are offered at subsidised rates with a view to cater to the demands of all deserving individuals. The classes are held at the **Computer Cell** of the College. Apart from the regular in-house students, students from other institutions have also benefitted from this computer cell of the College. Courses offered by the cell are:

CN 1. CERTIFICATE IN COMPUTER FUNDAMENTALS (CCF)

Duration: 3 months

The course helps to build a strong foundation on computer basic and office automation tools. Completion of this course leads to smooth handling of day-to-day activity.

Course Contents: Computer Fundamentals Introduction to PC, Office Automation tools (WORD, EXCEL, Power Point), Communication Using PC (Internet, Web browsing, E-mail) Introduction to Windows and Linux Operating System.

Career Options: Office Administrators, Front Desk Manager.

Fees: Rs.3,000/-

CN 2. CERTIFICATE IN TALLY (CIT)

Duration: 2 months

This course fulfills the requirements for present day computerized accounting.

Course Contents: Tally7.2 and ERP9 with VAT & TDS.

Career Options: Accounts Executive, Office Administrator.

Fees: Rs.2,500/-

CN 3. CERTIFICATE IN HARDWARE & NETWORKING (CHN)

Duration: 3 months

This course is for persons having a technical background and those interested in the computer hardware and operations.

Course Contents: Basics of computer, Operating systems(Windows &Linux), Components of Hardware, Assembling, OS installation, Concept of networking

Career Options: Service Engineer, Technical Support Executives

Fees: Rs.3,500/-

CN 4. CERTIFICATE IN DTP (CDTP)

Duration: 3 months

This course will help the student to be well versed in layout preparation.

Course Contents: Page Maker, Corel Draw, Photoshop.

Career Options: Content Developer, Creative Designer, and DTP Operator.

Fees: Rs.3,000/-

CN 5. CERTIFICATE IN SOFTWARE PROFESSIONAL (CSP)

Duration: 4 months

This course will introduce the students to the launch pad of the world of software. The student will develop the sense of logic and its application in the field of computer.

Course Contents: Basic Programming Tools, Programming in C, C++, Database Concepts, MS Access.

Career Options: Database Administrator, System Programmer.

Fees: Rs. 4,000/-

CN 6. CERTIFICATE IN COMPUTER APPLICATION (CCA)

Duration: 4 months

It is a capsule course that will enable the students to become well versed in basic computer applications.

Course Contents: Fundamentals of Computer, MS-DOS, Windows 2003/2007/XP, Linux, MS-Office (Word, Excel, Power Point, Access), Internet browsing and e-mail handling, Concept of Multimedia.

Career Options: Office Administrator, Front Desk Manager, Content Developer..

Fees: Rs.3,500/-

CN 7. DIPLOMA IN COMPUTER APPLICATION (DCA)

Duration: 6 months

This course will help the students become well versed and confident on the application of computers.

Course Contents: Windows 2003/2007/XP/2010, Linux, MS-Office (Word, Excel, Power Point, Access), Internet browsing and e-mail handling and DTP.

Career Options: Office Administrator, Front Desk Manager, Content Developer and Creative Designer.

Fees: Rs.4000/-

CN 8. DIPLOMA IN COMPUTER APPLICATION AND MAINTENANCE (DICAM)

Duration: 6 months.

This course is structured to make the students well versed with computer assembling, software installation and varied applications of computer.

Course Contents : Windows 2003/2007/XP/2010, Linux, MS-Office (Word, Excel, Power Point, Access), Internet browsing and e-mail handling, DTP(PageMaker, Corel Draw, Photoshop), Fundamentals of Tally, Basics of webpage designing, PC assembling and software installation, Live Projects.

Career Options: Content Developer, Creative Designer, Technical Support Executive, Service Engineer.

Fees: Rs. 5,000/-

CN 9. SHORT TERM SKILL DEVELOPMENT COURSES

Sl. No.	Course Name	Duration	Fees
1	Certificate in Linux Operating System	2 months	Rs. 2000/-
2	Certificate in Language Programme (C, C++, Java, PHP, Visual Basic, CSS HTML/ DHTML, Java Script, Logo)	2 months	Rs. 2000/- (each language)
3	Certificate in Data Base Management System(My SQL, Microsoft SQL, Server, Oracle)	2 months	Rs. 2000/-
4	Certificate in Web Designing	2 months	Rs. 2000/-

