



OFFICE OF THE PRINCIPAL
ARYA VIDYAPEETH COLLEGE: GUWAHATI-781016.

No.AVC/Tender/Supply/2021/

Date: 21/09/2021

**NOTICE INVITING QUOTATION FOR SUPPLY OF STATIONARY ITEM
OF ARYA VIDYAPEETH COLLEGE**

Sealed tenders in affixing court Fees stamp of Rs. 8.25 (Rupees eight and twenty five paisa) only with a validity period of 6 (six) month from the date of opening of tenders for tender are hereby desired expertise to bid for supply of Office Stationary Item of Arya Vidyapeeth College received by the undersign up to **2.00 P.M. of 29/09/2021** and will be opened on the next day at **1.00 PM.** in presence of the tenderers or their authorized representatives. In case of unscheduled holiday in the date of opening of the tender, the tender will received and opened in the next working day at the same time.

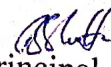
TERMS AND CONDITIONS:

1. The time allowed for supply is 15 (fifteen) days from the date of issue of the formal work order.
2. The acceptance of tender will rest with the Principal, Arya Vidyapeeth College who does not bind himself to accept the lowest tender and reserves to himself the Authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or re incomplete in any respect are liable to be rejected.
3. The tenderers must enclose true copies of **Pan Card, and GST Registration Certificate, Trade Licence** (as applicable) on the latest form as prescribed by the Ministry of Finance/Commerce, Government of India duly attested by Gazetted officer or self-attached without which the tender will not be accepted. Further, the tenderers also must enclose the photocopies of **upto date Registration Certificate, Similar Work Experience Certificate** etc. duly attested by Gazetted officer or self-attached without which the tender will not be accepted.
4. At least one similar work of value not less than amounting to tenderers quoted value in any one year of the last five year.

5. The tenders responsibility for the contract shall commence from the date of issue orders of acceptance of tender.
6. Unsealed tender will be summarily rejected.
7. The tenderer also must sign on the every page of the detailed tender papers, otherwise his tender will be summarily rejected.

Item:

Sl. No.	Item Name	Qty.	Price
1	A-4 Copier 70 GSM (paperenatt)	1 Box.	
2	A-3 Copier 70 GSM (do)	1 Box	
3	FS - Copier 70 GSM (do)	1 Box	
4	Ball Pen (Blue)	10 Pcs.	
5	Ball Pen (Black)	10 Pcs.	
6	Ball Pen (Red)	10 Pcs.	
7	Fevicol (25G)	Box	
8	Fevicol (50G)	Box	
9	Ink Pad	Box	
10	Rubber Band (Small)	500 gm	
11	Rubber Band (Big)	500 gm	
12	Stapler Machine (Small)	1 pcs.	
13	Stapler Machine (Big)	1 pcs.	
14	Stapler Pin (Small)	1 pkt.	
15	Stapler Pin (Big)	1 pkt.	
16	Tag (String)	1 pkt.	
17	T-Pin	1 pkt.	
18	Gems Clip	1 pkt.	
19	Whitener Pen	1 pkt.	
20	Marker (Small Point)	1 pkt.	
21	Marker (Medium Point)	1 pkt.	
22	Marker (Big Point)	1 pkt.	
23	Carbon Paper	1 pkt.	


 Principal,
 Arya Vidyapeeth College, Ghy-16.