



INTERNAL QUALITY ASSURANCE CELL
ARYAVIDYAPEETHCOLLEGE, GUWAHATI – 781 016

www.avcollege.ac.in/iqac

IQAC meeting (Online)

10/08/2020

1st Meeting:

An online meeting of the IQAC was convened by the Coordinator on 10.08.2020 at 8 pm to discuss the following agenda:

1. Academic activities
2. Webinar
3. Any other matter

Members Present:

1. Pradip Kr. Bhattacharyya (Principal/Chairman)
2. Gitanjali Hazarika (Coordinator)
3. Mousumi Borah
4. Manab Deka
5. Dalimi Devi
6. Chanchal Boruah
7. Niva Rani Devi
8. Birenchi Kr. Pegu
9. Rangina Narzary

The following resolutions were taken in the meeting:

1. IQAC suggested initiating special doubt clearing /revision online classes on relevant topics to be conducted daily by the departments of the college for the benefit of the 6 Semester honours students. The HOD's are to submit the names of the faculty members, the topics along with

date and time to Dr. Mousumi Borah for preparing the monthly progress report. IQAC is to look after the smooth functioning of the online lectures. IQAC resolved to put up the proposal in HoD meeting for finalization.

2. Lectures for H.S. 2nd year and Degree 2nd and 4th Semester are to be continued as it is. Video lectures for the same are to be submitted for the e-repository of reading materials to be uploaded to the college website.

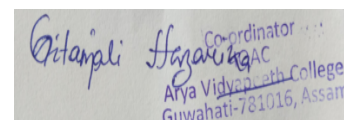
As reported by Dr. Mousumi Borah, Coordinator, online interactive classes, till date 227 online interactive/popular talk/classes were conducted by the departments. IQAC expressed tremendous gratitude to every faculty member and resource persons involved for helping the college to mobilize the entire teaching-learning process during these pandemic situations. The meeting also resolved :

3. A 3 day webinar to be organized by the Department of Anthropology in collaboration with IQAC.

IQAC appreciated the admission committee coordinators, Dr. Bhupali Sharma, Dr Ditee Moni Baruah, Mr. Kallol Bhattacharjee, and all the committee members for working rapidly and tirelessly for the smooth functioning of the online admission process. IQAC also extended deep gratitude to Dr. Manab Deka, Mr. Durlav Barman and Website Designer Mr. Pranab Sarma for their continuous support and coordination.

IQAC expressed sincere thanks to Dr. Dalimi Devi, Convenor of 7 days Online National Workshop on “Use of ICT Tools for Smart Teaching” and all the committee members for successful Completion of the workshop. Total 100 faculty members from Colleges and Universities of all over India have participated in the workshop.

The meeting concluded with vote of thanks to the chair.



Coordinator, IQAC

IQAC meeting

10/11/2020

2nd Meeting:

A meeting of the IQAC was held on 10/11/2020 at 2.00 pm to discuss the following agenda:

1. SSR preparation
2. Any other matter

Members Present:

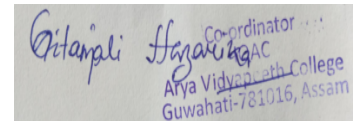
1. Pradip Kr. Bhattacharyya (Principal/Chairman)
2. Gitanjali Hazarika (Coordinator)
3. Mousumi Borah
4. Manab Deka
5. Biren Das
6. Chanchal Boruah
7. Niva Rani Devi
8. Rangina Narzary
9. Dalimi Devi
10. Birenchi Kr. Pegu

After threadbare discussion on the agenda, the following resolutions were taken in the meeting:

1. Groups to be formed for the compilation of the SSR and the main components to be distributed accordingly.
2. Records of official documents namely, Govt. Acts, OM, UGC guidelines, Appointment guidelines etc. to be maintained by the Office.
3. Regular meeting with the College alumni office bearers to be arranged.
4. Report from the Rain Water harvesting committee to be sought at the earliest.
5. AQAR 2019-20 to be prepared and submitted before 31/12/2020.
6. Feedback from the parents/alumni to be collected by the Departments.
7. Feedback form for parents/alumni to be prepared by IQAC.

8. Green Audit for the period 2019-20 to be prepared in consultation with Dr. Papori Devi.
9. A report on academic activities undertaken during the lockdown period (March 2020 – November, 2020) to be prepared.
10. The IQAC resolved to place the following suggestions before the College authority:
 - (i) Infrastructural work to be completed by March 2021.
 - (ii) Renovation work pertaining to the College premise to be completed by April, 2021.
 - (iii) Lift/Ramps to be installed in the New building.
 - (iv) Solar panels to be installed in the College premise.
 - (v) Three classrooms to be converted into smart classrooms. (Hall-6, Hall-7 and Old conference hall).
 - (vi) Digital Notice Board to be installed.
 - (vii) Academic advisory Committee to be formed.

The meeting concluded with vote of thanks to the chair.



Gitampli Hananta
Coordinator
Atiya Vidyalaya College
Guwahati-781016, Assam

Coordinator, IQAC

IQAC meeting

20/01/2021

3rd Meeting:

A meeting of the IQAC is being held today at 2.00 pm to discuss the following agenda:

1. Preparation of SSR
2. NEP 2020, its implementation.
3. Any other matter

Members Present:

1. Pradip Kr. Bhattacharyya (Principal/Chairman)
2. Manab Deka (Coordinator)
3. Rahul S Mazumdar

4. Ditee Moni Baruah
5. Chanchal Boruah
6. Anupama Devi
7. Birenchi Kr. Pegu
8. Jyotirupa Sarma
9. Bimal Dela (Head Assistant)
10. Krishnanu Sharma Phukan, Secretary, AVCSU

The following resolutions were taken in the meeting:

1. It was decided to distribute each criterion of SSR to a committee of teachers to be notified by the Principal very soon.
2. The committee will have to submit the first draft of the chapters by 15th March, 2021.

Principal apprised the members about NEP 2020 and asked the members to be prepared for the same after Government of Assam implements it.

The meeting concluded with vote of thanks to the chair.



Coordinator, IQAC

IQAC meeting

25/01/2021

Venue: Conference Hall

4th Meeting:

A meeting of the IQAC and members of SSR chapter preparation team was held on 25/01/2021 at 2.00 pm to discuss the following agenda:

1. Preparation of SSR
2. Any other matter

Members Present:

1. Pradip Kr. Bhattacharyya (Principal/Chairman)
2. Manab Deka (Coordinator)
3. Ditee Moni Baruah

4. Pranita Barman
5. Monali Dutta Saikia
6. Saurabh Pran Sharma
7. Jyotirupa Sarma
8. Sangeeta Kakoty
9. Bhupali Sharma
10. Rangina Narzary
11. Daisy Rani Hazarika
12. Debashree Borah
13. Gitanjali Hazarika
14. Anindita Deka
15. Rupmala Barman
16. Munin Baruah
17. Prahlad Bordoloi
18. Papor Devi
19. Niva Rani Devi

IQAC discussed various issues related to the preparation of SSR with the team members of each chapter of SSR. Members of different team raised some queries which were discussed and Coordinator of IQAC replied to those queries.

The meeting concluded with vote of thanks to the chair.



Coordinator, IQAC

IQAC meeting (Online)

11/05/2021

5th Meeting:

An online meeting of the IQAC with Google meet link <https://meet.google.com/moi-awea-nbn> was convened by the Coordinator on 11.05.2021 at 7.30 pm to discuss the following agenda:

1. Autonomous status
2. Feedback
3. Any other matter

Members present:

1. Pradip Kr. Bhattacharyya (Principal/Chairman)
2. Manab Deka (Coordinator)
3. Rahul S Mazumdar
4. Gitanjali Hazarika
5. Ditee Moni Baruah
6. Chanchal Boruah
7. Anupama Devi
8. Birenchi Kr. Pegu
9. Jyotirupa Sarma
10. Shrutidhara Kashyap

The following resolutions were taken in the meeting:

1. In pursuance of the suggestions given by the NAAC peer team with regard to Autonomous status in its last visit to the college in 2016, the IQAC has resolved to put forward suggestion to the college authority to do the needful for applying to the UGC for autonomous status at the earliest.
2. IQAC resolved to collect feedback from different stakeholders for the session 2020-21. It was also decided to collect Students', Parents and Alumni feedback through

Google forms and Teachers' feedback in offline mode. IQAC will prepare the feedback forms for all the stakeholders.

3. Although it was decided in one of the earlier meetings of IQAC that SSR preparation teams should submit the draft write up by 15th March, 2021; due to ensuing pandemic situation, the date has been extended to 30th June, 2021.

The meeting concluded with vote of thanks to the chair.



Coordinator, IQAC

IQAC meeting (Online)

22/05/2021

6th Meeting:

An online meeting of the IQAC with Google meet link <https://meet.google.com/yjg-wcqx-jqu> was convened by the Coordinator on 22.05.2021 at 7 pm to discuss the following agenda:

1. NAAC sponsored workshop
2. Webinar
3. Any other matter

Members present:

1. Pradip Kr. Bhattacharyya (Principal/Chairman)
2. Manab Deka (Coordinator)
3. Anupama Devi
4. Rahul S Mazumdar
5. Gitanjali Hazarika
6. Ditee Moni Baruah
7. Chanchal Boruah
8. Birenchi Kr. Pegu

9. Shrutidhara Kashyap

10. Jyotirupa Sarma

The following resolutions were taken in the meeting:

1. IQAC coordinator apprised the members about the acceptance of NAAC to provide academic support to IQAC in organizing a workshop on “Challenges in Revised NAAC Assessment and Accreditation Framework”. Meeting fixed 26th June, 2021 as the date for organizing the workshop. A committee was formed with the following members for the smooth conduct of the workshop.

- (i) Dr. Anupama Devi – Coordinator.
- (ii) Dr. Jyotirupa Sarma – Jt. Coordinator
- (iii) Dr. Ditee Moni Baruah – Member
- (iv) Dr. Shrutidhara Kashyap – Member.

2. It was decided to hold a National level webinar on “Planning and Designing of NAAC SSR” on 12th June, 2021. Dr Dharmadhikari NS, Educationist from Pune will be the Resource person.

Coordinator apprised the members about the progress made by various teams constituted for preparing different chapters of SSR.

The meeting concluded with vote of thanks to the chair.



Coordinator, IQAC

IQAC meeting (Online)

28/06/2021

7th Meeting:

An online meeting of the IQAC with Google meet link <https://meet.google.com/vzt-vdft-cag> was convened by the Coordinator on 28.06.2021 at 7.30 pm to discuss the following agenda:

1. SSR preparation
2. Autonomous proposal
3. Any other matter

Members present:

1. Pradip Kr. Bhattacharyya (Principal/Chairman)
2. Manab Deka (Coordinator)
3. Jyotirupa Sarma
4. Shrutidhara Kashyap
5. Rahul S Mazumdar
6. Gitanjali Hazarika
7. Anupama Devi
8. Ditee Moni Baruah
9. Chanchal Boruah
10. Birenchi Kr. Pegu
11. Dalimi Devi

In regard to agenda number 1, the Coordinator apprised the members that all the teams constituted for preparation of SSR chapters, have submitted the qualitative matrices. In this context, the following resolutions were taken:

1. Dr. R.S. Mazumdar and Mr. B.K. Pegu along with the respective team leaders will start scrutinizing the qualitative matrices from 1st July and necessary corrections will be done.
2. All the teams will have to submit the quantitative matrices by 30th July, 2021.

Dr. Anupama Devi, coordinator of Autonomous proposal preparation committee informed that the proposal is expected to be completed by 30th July, 2021.

Coordinator of IQAC suggested that to make students' grievance redressal system more effective, we should consider making the submission of grievances through online mode. Accordingly, the following resolution was taken:

3. It was decided to prepare a Google form for submission of students' grievance.

Grievance Redressal cell of the College will do the needful in this regard.

The meeting concluded with vote of thanks to the chair.



Coordinator, IQAC
