



Office of the Principal

ARYA VIDYAPEETH COLLEGE (Autonomous)
GOPINATH NAGAR, GUWAHATI-781016

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Ref.No.AVC:Esstt./2022/2322

Date: 28/09/2022

DETAIL TENDER NOTICE

28/09/2022

Sealed tenders in affixing court Fees stamp of Rs. 8.25 (Rupees eight and twenty five paisa) only with a validity period of 6 (six) month from the date of opening of tenders for each tender are hereby invited for the following work from the intending reputed and experienced bidder for supply of Printing Machine and will be received by the undersign up to **2.00 P.M.** of **13/10/2022** and will be opened on the next day at **1.00 P.M.** in presence of the tenderers or their authorized representatives. In case of unscheduled holiday in the date of opening of the tender, the tender will received and opened in the next working day at the same time.

Name of the work: Supply of Printing Machine of Arya Vidyapeeth College, Guwahati-16.

Cost of Tender: The tender cost a sum of **Rs. 500.00.** will have to be submitted along with the tender in the form of Bank Draft and NSC or KVP only (other form will not be accepted), pledged to the Principal, Arya Vidyapeeth College, Guwahati-16

TERMS AND CONDITIONS:

1. The time allowed for supply the Printing Machine is 10 (Ten) days from the date of issue of the formal work order.
2. Earnest Money at the rate of 2% (1% only for the tenderer belonging to ST, SC, OBC & UGE) of the tenderer quoted amount will have to be submitted along with the tender in the form of Bank Draft and NSC or KVP only (other form will not be accepted), pledged to the Principal, Arya Vidyapeeth College, Guwahati-16 and payable to Guwahati. Reduced rate of earnest money as per Govt. circular will be applicable for ST, SC, OBC and UGE etc

tenderers provided the copy of the circular is enclosed along with the tender. Without earnest money, the tender will not be accepted.

3. The acceptance of tender will rest with the Principal, Arya Vidyapeeth College who does not bind himself to accept the lowest tender and reserves to himself the Authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.
4. The tenderers must enclose true copies of **Pan Card, and GST Registration Certificate** (as applicable) on the latest form as prescribed by the Ministry of Finance/Commerce, Government of India duly attested by Gazetted officer or self-attached without which the tender will not be accepted. Further, the tenderers also must enclose the photocopies of **upto date Registration Certificate, Work Experience Certificate** etc. duly attested by Gazetted officer or self-attached without which the tender will not be accepted.
5. The validity of acceptance of the tenders shall remain open for a period of 240 (two forty) days from the date of opening the tenders. If any tenderer withdraws his tender before the said period or makes any modification in the items and conditions of the tender, which are not acceptable to the authority, then, the Authority shall without prejudice to any other right or remedy be at liberty to forfeit an amount equivalent to 2% of the value of the contract.
6. Detailed particulars of the tenderer like permanent address, partnership deed if applicable etc. shall be submitted along with the tenders. Power of Attorney or other proof of authority of the person signing the tender shall be submitted in case of firms which should be duly attested by Gazetted Officer or self-attached, if photocopy is submitted.
7. Unsealed tender will be summarily rejected.
8. The tenderer, should read the specifications and study the other terms and conditions carefully before submitting the tender.
9. It may be noted that the lowest quoted rates may not be the sole criteria for selection of successful tenderer. Other requirements like experience of work in similar nature, financial soundness will be considered for selection. Certificates regarding work experience, financial soundness etc. will have to be duly attested by Gazetted officer or self-attached and original copies may be required to submit if asked for.

10. Tenderer should quote their rates keeping in mind all the taxes prevailing the State.
11. Tender Specific Authorization must be required to submit by the tenderer.
12. Tenderer should provide service at any time when required.
- 13. Warranty shall be mentioned.**

Specification: Make: Duplo / Riso / Autoprint / Richo

<i>Speed</i>	<i>130 PPM or Above</i>
<i>Printing Resolution</i>	<i>300 dpi × 600 dpi</i>
<i>Scanning Area</i>	<i>A3</i>
<i>Print Area</i>	<i>B4</i>
<i>Paper Tray Capacity</i>	<i>1000 Sheets (Minimum)</i>
<i>ADF Capacity</i>	<i>10 Sheets</i>
<i>Computer Interface</i>	<i>In-Built USB & Fresh Drive Printing</i>
<i>Additional</i>	<i>Extra Color drum (Blue and Red) 2 units</i>
<i>Other Features</i>	<i>Program Printing A& B</i>

Sd/-

(P.K. Bhattacharyya)
Principal,
Arya Vidyapeeth College,
Guwahati-781016.