



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Arya Vidyapeeth College

- Name of the Head of the institution **Dr Pradip kr. Bhattacharyya**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **9395043811**
- Mobile No: **9864087494**
- Registered e-mail **principal@avcollege.ac.in**
- Alternate e-mail **prdpbhatta1@gmail.com**
- Address **A.K.Azad Road, Gopinath Nagar**
- City/Town **Guwahati**
- State/UT **Assam**
- Pin Code **781016**

2.Institutional status

- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Dr. Manab Deka**
- Phone No. **8822048034**
- Alternate phone No. **9395225829**
- Mobile **9435047015**
- IQAC e-mail address **iqac@avcollege.ac.in**
- Alternate e-mail address **manab.deka@avcollege.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.avcollege.ac.in/assets/resources/aqar/AQAR-2019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.avcollege.ac.in/assets/resources/2015/09/Academic-Calendar-2020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81	2005	28/02/2005	27/02/2010
Cycle 2	A	3.06	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC

01/01/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 07

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC has started collecting online feedback from alumni and parents on various academic and non academic aspects of the college.
 2. IQAC conducted a State Level workshop on "Challenges in Revised NAAC Assessment and Accreditation Framework" on 26 June, 2021 with academic collaboration from NAAC.
 3. The IPR cell and IQAC conducted an online FDP on "Intellectual Property Rights" in association with E & ICT Academy, IIT Guwahati from 21-27 April, 2021.
 4. The IQAC conducted an online FDP on "E- Learning Platform" in association with E & ICT Academy, IIT Guwahati from 31 August - 7 September, 2020.
 5. IQAC and Central Library of Arya Vidyapeeth college organized a National Workshop on "Use of ICT Tools for Smart Teaching " in collaboration with NPTI, Ministry of Power, Govt. of India from 27 July to 2 August 2020.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
E-workshop on Use of ICT tools for Smart Teaching	Achieved
Online FDP on E-learning Platform	Achieved
Online Alumni Meet	Achieved
Webinar on Planning and Designing of the NAAC SSR	Achieved
National level FDP on IPR	Achieved
Workshop sponsored by NAAC	Achieved
Conducting students', Parents', Alumni and teachers' feedback in online mode	Achieved
Workshop on NEP 2020	Not achieved

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Meeting of the HODs	27/12/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr Pradip kr. Bhattacharyya
• Designation	Principal
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• Mobile	9435047015				
• IQAC e-mail address	iqac@avcollege.ac.in				
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.avcollege.ac.in/assets/resources/2015/09/Academic-Calendar-2020-21.pdf				
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6.Date of Establishment of IQAC			01/01/2005		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			07		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Meeting of the HODs	27/12/2021
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	30/03/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	21
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3886
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	2016
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	836
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	103
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Number of full time teachers during the year	
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File Description	Documents
Data Template	View File

3.2	110
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Number of Sanctioned posts during the year	
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File Description	Documents
Data Template	View File

4.Institution

4.1	77
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Total number of Classrooms and Seminar halls	
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4.2	5295177
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Total expenditure excluding salary during the year (INR in lakhs)	
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4.3	110
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Total number of computers on campus for academic purposes	
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Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College follows the curriculum of the Gauhati University prepared by the respective Committee on Courses and Syllabus (CCS) constituted by the University.

The College prepares an Academic Calendar for the smooth execution

of the curriculum which reflects all the activities of the College to be carried out throughout the session. Annual Departmental Activity Calendar and Plan Board is displayed in all the departments where tentative dates of all the important activities are outlined.

The College routine is prepared by taking the course credits into consideration and the same is displayed in the college notice board and in the college website.

The Departmental Advisory Committee (DAC) meeting is held regularly to discuss issues relating to the progress of the course and also to plan out other academic/co-curricular activities.

Unit tests, sessional examinations, assignments, seminars and group discussions are held on regular basis. Moreover, in certain subjects, students are to submit projects and field study reports to fulfil the credit requirements.

Results of the class tests and sessional examinations are made available to all the students. Those students who fail to qualify in the sessional examination are given another opportunity.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Strategies for compliance of CIE with Academic Calendar:

1. The College has a daily class routine which is prepared by taking into consideration all the credit requirements as per CBCS Curriculum. The routine is made available to all the students at the beginning of the session.

2. Every faculty member prepares a teaching plan on the allotted course keeping the academic calendar in view. The plan also includes the tentative number of Class Tests, Group Discussions, and Assignments to be conducted.

3. Sessional examinations are conducted as per guidelines of the affiliating university, and the tentative dates of examinations are mentioned in the academic calendar. The final schedule of the examination is announced by the Principal in consultation with the HoDs and Examination Branch.

4. Seminars are conducted by the respective departments. The themes of the seminars are not restricted to the course syllabus only. For holistic development of the students, the faculty members give proper guidance in choosing the topics of the seminars and other technical aspects.

5. In order to assess the execution and progress of all the activities mentioned in the academic calendar, the Principal conducts academic review meetings with the HoDs on regular basis.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

106

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

106

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics

The college has a manual on Code of Conduct and Professional Ethics which documents the professional ethics to be followed by all the stakeholders.

Gender

To ensure a gender friendly and equitable workspace, the College has constituted the Internal Committee . The Women Cell is involved in gender sensitization.

Human Values

The College takes various initiatives to inculcate human values through various programmes like:

1. Bhaona (a traditional dance drama)
2. Talks on values and ethics
3. The International Yoga Day
4. Science Day
5. International Mother Language Day
6. Gandhi Jayanti and other commemorative days also instil human values.
7. The Certificate Course in Human Rights (2005) has played a significant role in providing students with the knowledge on human rights.

Environment and Sustainability

Environmental Studies (EVS) being one of the compulsory core papers in the UG level has helped in making students aware of environmental issues. The ECO Club in connection with Assam

Science Technology & Environment Council (ASTEC) has been working towards environmental awareness through various programmes like

1.Eco Trail (2020)

2. Observation of World Sparrow Day (2020)

3. online essay competition (2020) and

4. poster making competition (2021)

5. Street Plays

6.Green Diwali.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

400

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.avcollege.ac.in/igac/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1450

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

491

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To keep a proper track of the students, small groups are formed under the mentorship of teachers. This initiative has played a significant role in identifying their learning abilities and to take remedial measures accordingly. Moreover continuous assessment is carried out at the departmental level through class tests, seminars, group discussions etc.

To address the problems faced by the slow learners, various remedial measures like extra classes, special assignments, and special tests and one to one motivational interactions with the teachers are regularly arranged.

Regular Parent-Teacher Meetings (PTM) are conducted to keep the parents/guardians informed about the performance of their wards.

The identified advanced learners are occasionally encouraged to play the role of a teacher on a given topic under the supervision of the teacher. This role playing helps in building inter-personal skills, communication skills, conflict resolutions and developing insights.

The Career Counselling and Placement Cell of the college organises various training programmes for competitive examinations and personality development. It conducts campus recruitment drives and also provides information pertaining to job recruitments. The Entrepreneurship and Skill Development Cell also organises special workshops and programmes on skill development.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3886	103

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College facilitates experiential and participative learning in the form of field trips and projects based on the field trips are to be submitted. Students are divided into small groups and mentored by the faculty members of the department in writing assignments, projects and seminar papers. Extension programmes like library and museum visits are organized. Popular Talks, Debates, Group Discussions and Quizzes and talks by eminent scholars are organised. Laboratory visits to research laboratories of Gauhati University, IITG and other institutions of repute are undertaken regularly. The Language Laboratory of the College conducts certificate courses to enhance soft skills of the students.

Students are encouraged to participate in conducting awareness programmes both on social and environmental issues. Students carry out various events as a part of the Science club and other cells. Students are actively involved in bringing out the departmental wall magazine. They also participate in the Cultural Rally. The AVCSU organizes various events which promote participative and problem solving methodologies.

The NCC and NSS wings of the College regularly participate in various State and National level camps.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools like computers, projectors, interactive smart board etc. are used by the faculty members. The College has about 07 ICT enabled classrooms. The College has 24x7 internet facility which is used extensively by faculty members and students for effective teaching-learning. Power Point presentations and video lectures are integrated by the faculty members in the technology based teaching-learning process. Links of video lectures from YouTube and Swayam platform are provided to the students. Teachers attend online MOOC courses under Swayam and various universities in India to enhance their teaching skills. Students are also encouraged to attend student specific MOOC courses of their choice. The College, has been registered as a Swayam local chapter (LC Id. 4366).

The College has subscribed G-Suite to facilitate teaching-learning on online mode. As a part of the package, all the faculty members are allotted an institutional E-mail ID. Online classes are conducted through Google Meet and Google Classroom. Study materials and recorded versions of the online classes are shared with the students who fail to attend online classes. In order to ease the process of information dissemination and to share resources, all the departments of the College have created Whatsapp groups for all the classes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

103

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

103

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

80

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers**1627**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well established mechanism to carry out continuous evaluation of students.

- At the beginning of the course, the departments hold orientation on the syllabus and evaluation system. Annual Activity Calendar and Plan Board highlighting the tentative dates of all the important events is displayed in all the departments.
- The Examination Branch of the College prepares the internal examination routine and the same is notified well in advance.
- The evaluated answer scripts of the internal examination are shown to the students by the departments so that they could identify their strengths and weaknesses. Those students who fail in the internal examinations or fail to appear in the same are allowed to sit in the reassessment test.
- In case of any report of anomaly, the Examination Branch and the concerned departments promptly address the grievances.
- The departments regularly conduct unit tests, seminars, group discussions, projects, field trips etc.
- Parent-teacher meets are conducted by departments to keep the parents informed about the overall progress of their wards. The parents are informed about the students' performance in internal assessment, attendance and class participation.
- The departments form small tutorial groups under the supervision of faculty members to keep track of every student.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The most common grievances of the students in connection with internal examinations are-

1. Unsatisfactory marks against expectations.

Students can approach the departments at anytime if they have any grievance with regards to their marks. The HoD immediately consults with the concerned faculty and gets the answer script re-examined. If the student is still not satisfied, the answer script is shown to him/her.

2. Inability to appear in internal examination

In some cases, students, on account of certain unavoidable reasons fail to appear in the internal examinations. These students inform the department HoD, who after a proper verification of the cause stated for failure to appear in the internal examinations, takes the necessary measures for evaluation, in consultation with the faculty members. Re-test is conducted for those students who fail to appear the internal examination for genuine reasons.

3. Accountability to the parents:

The parents are informed about the students' performance in internal assessment, attendance and class participation in the parent-teachers meeting. Apart from this, if any parents approach the departments/Principal with any internal examination related issue, the same is redressed promptly in a transparent manner.

The Principal is always available to deal with the grievances of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Arya Vidyapeeth College offers a number of programmes in Science, Arts and Commerce as per the curriculum of Gauhati University. Programme Outcomes, Programme Specific Outcomes and Course Outcomes refer to the treasure of knowledge, skill, and abilities that students acquire from these courses. Teachers as well as students are aware of the discipline specific programme outcome and course outcomes through the following:

- The course specific learning outcomes of various courses are reflected in the curriculum of each discipline which is available in the Gauhati University website.
- Similarly, all the departments of the college prepare Programme outcomes (POs) and Course outcomes (Cos) of their respective courses and upload it in the College website.
- Hard copy of the syllabi and learning outcomes are available in departments for ready reference of the teachers and the students.
- At the beginning of every session, the departments arrange an orientation class to make the students aware of the curriculum and learning outcomes.
- At the beginning of every session, all the departments hold DAC and distribute the syllabus amongst the teachers. Accordingly, the teachers communicate to the students.

Students are allotted mentors for proper guidance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.avcollege.ac.in/course-outcome
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Sessional Examinations are conducted centrally by the Examination Branch. The marks obtained by the students are submitted to Gauhati University .
- As per the syllabus of Gauhati University, projects are given for undergraduate classes in some departments. The students are to prepare the project under the guidance of a faculty supervisor.
- Frequent class tests are conducted to assess the students' ability to understand the course content. Through Assignments, Presentations, Projects, Field Trips etc., also the students are evaluated continuously.
- Presenting seminar is an important part of academic exercise. This helps them in developing the skill of oration as well as presenting their views.
- The IQAC of the college conducts students' online Feedback every year on different aspects of teaching-learning process. On the basis of the analysed Feedback, the Principal holds discussions with the highest academic body of the College, the body of the HoDs and puts forward necessary suggestions in this regard.
- For the Academic and Administrative Audit, IQAC collects the necessary data from all the departments of the College, which includes student performance records, performance records of the faculties, academic activities of the department, new initiative in teaching methodology, research grants, student's publications and all other academic activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.avcollege.ac.in/course-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.avcollege.ac.in/assets/resources/2022/03/Student-Satisfaction-Survey-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

700000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

27

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Arya Vidyapeeth College has been making significant contributions to the society by imparting extension activities in diversified fields to create awareness on environmental, cultural and health issues. Certain departments, cells, clubs, NCC and NSS units and Institutional Biotech Hub (IBT Hub) of the college take initiatives to conduct different activities in this regard.

The Community Development Cell of the College has adopted the Garbhanga Lower Primary School (GLPS), along with Garbhanga village, which is located on the outskirts of Guwahati. The main objective of the programme is to attain 100% literacy rate. |The College had signed an MoU in December, 2020 with Child Friendly Guwahati, a project of Snehalaya for three years.

For the holistic development of students and neighbourhood community, the college puts its effort to create awareness on various social issues through:

1. State level online poster making Competition, 2021
2. National Webinar on Earth Ecology: present and past, to commemorate World Ocean Day, 2021
3. SARS COV-2 awareness drive and distribution of sanitizers in the neighbourhood.
4. Yoga Camp

Arya Vidyapeeth College fraternity has been relentlessly extending its community service. It will continue to carry out these services in the future for the betterment of the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

817

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

9

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. There are 77 classrooms to conduct classes. The college has 10 numbers of smart classrooms and 9 numbers of classrooms with ICT facilities.

2. There are 18 laboratories in the Science stream. Four laboratories of the college are recognised by Gauhati University as Ph.D Research Laboratories.

3. The Computer Cell has 84 computers and It offers 9 different certificate and diploma courses.

4. The college has 24x7 internet facility.

5. There are two hostels, one each for boys and girls.

6. The college has Common Rooms for both boys and girls.

7. The Central library equipped with KOHA softwar has a collection of more than fifty thousand text and reference books.

8. The auditorium has a seating capacity of around 500. The air-conditioned Conference Hall is connected with LCD projector.

9. The Department of Anthropology has an anthropological museum which has displayed various tools and implements of the diverse societies. The Department of Zoology has a museum of numerous preserved animal specimens.

10. The is a power generator and rooftop solar power plates of 60

KWP.

11. The College has an Examination Branch with an independent set up.

12. The college has a play ground measuring 16 Bigha.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

(A) Playground:

The College has a playground with an area of 5.3 acre of land, which serves as a multipurpose space for various activities ranging from sports to cultural. All the outdoor games as well as the various cultural activities of the College like Bhaona, Cultural Rally etc. are regularly organised on the college playground.

(B) Sports and Games facilities in the college.

- Indoor Games

Carom/Chess/Table Tennis/Ludo/Arm wrestling

- Outdoor Games

Cricket/Football/Kabaddi/Volleyball/Basketball/Badminton

(C) Gymnasium:

The college has a gymnasium hall for all the members of the institution.

(D) Yoga Centre:

A Yoga Centre was established in the college in 2015. It organises

annual Yoga Day, International Yoga Day, Personality Development Program, etc. along with its regular practice sessions.

(E) Auditorium for Cultural and Academic activities:

The Guru Nanak Auditorium of Arya Vidyapeeth College serves a multitude of functions. From cultural, academic to physical and spiritual, various functions and activities are organized.

(F) Conference Hall/s:

The institution also has a fully air-conditioned conference hall with the capacity of about 50 nos of participants.

(G) Boy's Hostel Compound:

The open space in front of the Boys' Hostel Building is used by resident students for outdoor games and exercise.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

284178

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Central Library has more than 44,460 text books, 8643 reference books and 900 rare books. The college has access to around 6000 e-journals and 200000 eBooks under N-List facilities. The library is fully computerized and is upgraded with KOHA software with bar coding system. Traditional card cataloguing system has been replaced with Machine Access Readable Catalogue (MARC). The College library is accessible through OPAC (On Line Public Access Catalogue). This has enabled the users to access the library online. The OPAC facilitates the readers with hassle free searching of library resources. OPAC system has opened the floodgates to the world of Open Access Resources. The College is also registered under N-LIST programme under UGC-Infonet Digital Library Consortium. Facilities available in the Library are:

- Inter-Library loan
- Reprographic Facilities
- Printing/Photostat/Scanning services
- Computers with Internet facility
- Drinking Water facility
- Book Bank

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

300266

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

320

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has augmented its IT infrastructure in a phased manner. All the departments are well connected with internet facility which can be used by the faculty. The library and the Computer Cell have internet connections for the benefit of students and teachers. The departments of Physics, Chemistry, Mathematics and Statistics have separate computer laboratories to meet the academic demands of the courses.

The College uses licensed software, which include Microsoft Windows, SPSS, MATHEMATICA and KOHA. In addition to these, the department of Geography has an Arc GIS software.

The earlier mode of physical admission has been shifted to online mode through customised Enterprise Resource Planning (ERP) software from the session 2019-20. The online students' feedback was initiated in the session 2019-20 through ERP. Moreover, online feedback were also collected from alumni and parents.

The Computer Cell of the college caters to the IT needs of the students.

The entire campus has been under the surveillance of high resolution night vision CCTV cameras.

The College has enhanced the internet bandwidth from 8 mbps to 20 mbps in 2018 and to 50mbps in 2020.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers**120**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****2976652**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Purchase Committee: In case of any purchase, quotations are invited. After receiving the quotations, the committee makes a comparative statement and the lowest bidder with requisite criteria considered. The payments are made only after receiving the

material by cheque or DD.

Construction Committee: The plans and estimates of the constructions other than the constructions under PWD, Government of Assam are prepared by the approved engineer of the College. Tenders are invited from reputed construction firms by advertising in local newspapers. A comparative statement of the tenders is prepared by the said committee and the lowest bidder with requisite criteria is considered.

Campus Development Committee: Monitors the overall beautification of the College.

Internet Committee: Monitors internet connectivity to all the departments, research laboratories, library, office and the computer cell.

Library Committee: The Library Committee of the College looks after all the matters related to the smooth functioning of the library.

Gymnasium: The College has gymnasiums with basic equipments in the College and hostels.

Hostel Committee: Hostel Committee comprising the wardens of both Boys' and Girls' hostel, faculty members and resident students ensures the smooth functioning of the hostels.

Playground Committee: Takes initiative to develop the playground.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

398

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.avcollege.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

43

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year**08**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****06**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The elected executive body of student members, Arya Vidyapeeth College Students Union (AVCSU) represents views and opinions of the entire student fraternity of the college. It is actively involved in different academic, cultural and extracurricular events of the college throughout the year and ensures participation of all students.

IQAC, Anti-Ragging, IC (Internal Committee), Library, Celebration and Cultural, Women's Cell, Sanitation and Drinking Water, Playground Development, Science Club, Eco Club, etc. committees

have students members.

Annual college magazine Aryan published by the AVCSU provides an opportunity for the students to express their flair for writing and creativity.

The Boys' and Girls' hostels have their own student committees to monitor and coordinate various aspects of the hostel under the guidance of the Wardens. The hostels also publish their magazines.

The State-level Dr. Bani Kanta Kakati Memorial Debating Competition attracts participants from across the state. Extension activities such as flood relief, book-donation, awareness campaigns, cleanliness drives, popular talks etc. are organized by the students regularly. Street plays against ragging, one-act plays and drama focusing on major current issues, workshop on women's self-defense, free health checkup camps for students and teachers, online webinars for debaters and CAT and UPSC aspirants have also been organized by the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Arya Vidyapeeth College has an Alumni Association, Aryan Alumni Association (ARYAA) established in the year 2002. The College has a strong alumni network across the country in diverse fields. The Association is closely associated with the college and contributes immensely in different events of the College. The college authority seeks their suggestions and opinion in certain important matters. Alumni meets are organised to facilitate a healthy interaction with them. The departments also arrange interactive sessions with their alumni from time to time to reap benefit from their expertise.

The alumni association donates in cash and kind on various occasions and celebrations. The Alumni Association is also associated with development related works of the college playground. A part of the boundary wall of the College was constructed with the contribution from some alumni. The hostel alumni association has also contributed significantly to the development of the hostel.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal, the Governing Body, various statutory and non-statutory committees of the college work together in tandem and

closely monitor the various academic and non-academic activities in the college. To democratise the governance, all the stakeholders are included in the important committees.

The Principal consults with the HoDs in all academic matters. The decisions taken in the HoDs meeting are communicated to the faculty members in the DAC meeting.

The IQAC of the college plays a pivotal role in the policy framing of the college with regard to quality assurance and academic matters. It conducts regular meetings with the stakeholders.

The Examination Branch is constituted with the teachers and is entrusted with the responsibility of conducting all internal as well as semester end examinations. Grievances related to examinations are promptly redressed by the Examination Branch.

The admission process is managed by an admission committee constituted with the teachers.

To make higher education accessible to the underprivileged section of the society, the College has a Students' Aid Fund to support education of such students.

A Five Year Perspective Plan was prepared in the year 2018 to achieve goals related to academics, infrastructure and administrative reforms.

File Description	Documents
Paste link for additional information	https://www.avcollege.ac.in/mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Governing Body of the college is the highest policy making body, which comprises representatives from all the stakeholders. The GB is headed by a President who is nominated by the Director of Higher Education, Government of Assam. There are two representatives from the faculty and one from non-teaching staff and two representatives from the parents/guardians.

The Staff Council is the official forum of the College presided over by the Principal. All the faculty members are part of the Staff Council.

With regard to academic matters, the Principal consults with the heads at regular interval. All the decisions taken in the HoDs forum are conveyed to the faculties in the DAC meetings.

The College has an elected students' body, AVCSU. The Union body organizes various events including the Annual College Week. The Union serves as a platform to harness the leadership skills of the student representatives.

The implementation of various administrative works is carried out through different cells and committees (consist of teachers and students).

The Examination Branch (consists of teachers) with the assistance from the College office manages all internal and semester end examinations. Any grievances related to examination are redressed by the Branch.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A Five Year Perspective Plan was prepared in 2018 to achieve goals related to academics, infrastructure and administrative reforms. Major plans proposed in the Five Year Perspective Plan, like, augmentation of infrastructure, opening of more PG courses and application for autonomous status of the college have already been initiated.

One of the major challenges of the College was to overhaul the existing infrastructure. As such, the College has prioritized the infrastructural augmentation in a phased manner. The College has also applied for autonomous college status in the year 2021. As such, the College has started constructing new buildings as per the comprehensive master plan. The Five Year Perspective Plan of the College prepared in the year 2018 has also stressed on the

infrastructural upgradation. The following infrastructural augmentation plan incorporated in the perspective plan have been implemented-

- Two new academic building blocks measuring 44000 sq. ft (approx.) have been completed.
- Numbers of ICT enabled classrooms have been increased to 19.
- Two new computer laboratories have been added.
- Gymnasium facilities in Boys' and Girls' hostels have been installed.
- Construction of New Girls' hostel is in progress.
- Renovation of Boys' toilet.
- Installation of solar panel has been completed.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college is the highest policy making body, which comprises representatives from all the stakeholders. The GB is headed by a President who is nominated by Government of Assam. There are two representatives from the faculty and one from non-teaching staff and two from the parents/guardians.

The recruitments and promotions of the teaching and non teaching staff are done strictly as per the guidelines issued by the DHE, Government of Assam. After careful scrutiny of the relevant documents by the IQAC and Screening/Selection committee, GB forwards all appointments and promotions to the DHE.

On academic matters, the Principal consults with the HoDs . The decisions taken in the HoDs meeting are communicated to the faculty members in the DAC meeting.

The IQAC plays a pivotal role in quality enhancement and assurance of the College through systematic planning and monitoring. It prepares a comprehensive plan for the College and channelizes the activities through various stakeholders for effective

implementation.

The Examination Branch manages internal and semester examinations. Any grievances related to examinations are promptly redressed.

Several committees are constituted by the Principal of the College with the faculty members for overall management of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. **Health Care Centre:** The College has a full-fledged health care centre which caters to the primary health concerns of the students, teaching and non teaching staff as well as the neighborhood community.
2. **Institutional Research Grant:** To motivate the faculty members, the College has taken up the initiative of granting

research funds under Institutional Research Grant (IRG). An amount of Rs. 5, 00,000/- has been earmarked annually for the purpose.

3. **Internal Committee:** The Internal Committee (IC) of the College was constituted in the year 2015, as mandated by the Government of India, to ensure a secured campus for the female students and employees.
4. **Accommodation to Employees:** A few employees of the College, who are not permanent residents of Guwahati, have been provided with temporary accommodation facility on request.
5. **Arya Vidyapeeth College Sanchay Aru Rindan Samabai Samiti Ltd** (Regd. No. G-21/71-72) is the thrift society of the College established in 1971. All the permanent employees, both teaching and non-teaching (UDA) are eligible to be a member of the society. The members of the Society can avail loan up to Rs. 9, 50,000.00 at the interest rate of 6% only. Moreover, the society offers a minimum 4% dividend to all the members annually.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**14**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****90**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The IQAC collects the self-appraisal reports of the teaching staff annually in a prescribed format. Each individual report includes the lesson plan of the faculty for the whole academic year and detailed involvement of the faculty concerned in various academic engagements such as conferences, seminars, workshops, orientation programmes, research projects, publishing in reputed journals etc.

The IQAC also collects annual performance appraisal from all the departments. All the departments prepare a report on the departmental activities and submit the departmental inputs to the IQAC at the end of each academic year.

Another appraisal system maintained by IQAC is Academic and Administrative Audit. For the academic audit, all the details related to academic activities of the departments are collected in a prescribed format. Similarly, the administrative audit also looks into the overall performance of the administration and assesses the non-teaching staff. Academic and Administrative Audit is carried out by the external auditors from reputed institutions and the suggestions for improvements are submitted to the Principal.

The annual feedback from teaching staff, administrative staff, students, guardians and alumni are effective monitoring systems regulated and conducted by the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college administration has adopted a well equipped system of keeping records of all income and expenditures. The grants and incomes received from different sources are well maintained. The expenditures made out of the college development fund are strictly being recorded along with all the supporting receipts and

documents.

The college authority appoints a chartered accountant to scrutinize and verify all documents related to income and expenditures on annual basis. The internal audit report prepared by the concerned chartered accountant is duly signed by the college Principal and placed before the Governing Body for its approval.

The external audit is also carried out regularly by the government auditor appointed by the concerned department of Government of Assam. The college administration produces all the relevant and necessary documents for proper verification as well as extends their support to the auditor in the entire process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- 1. Admission Fee:** The admission fee is collected under different heads like electricity, library, student union, NCC/NSS, internal examinations, etc.
- 2. Government Fund:** The college receives funds from government and various agencies such as UGC, RUSA and DST for academic

and infrastructural development. It received funds under star college scheme from the DBT for academic and infrastructure upliftment. The College has also received funds from different funding agencies like ICSSR, ICHR, NEC, MNRE and ASTEC etc.

3. **Donations:** The College receives donations in cash and kind from the alumni, individuals and organizations.
4. **Study Centres:** Earns revenue from the study centers of IGNOU and KKHSOU located in the College.
5. **Rent:** The College lets out its space to various agencies on rent for conducting different examinations without disrupting its regular classes.
6. **Interest from Fixed Deposit:** The College deposits a portion of its savings in banks as fixed deposit from which the College earns a substantial amount of interest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two significant initiatives of IQAC initiatives are: 1. Acquiring Feedback and 2. Academic and administrative audit.

In 2006, IQAC started taking students Feedback manually from major students. As per the recommendations of the last NAAC peer team the student Feedback is collected per semester. All stakeholders of the college gives their feedback. The entire system has been shifted to electronic mode where feedback is taken in digital platform. All feedback reports are then separately forwarded to the Principal for necessary measures. The entire feedback system is strictly confidential and observes utmost anonymity.

The IQAC has initiated the practice of Academic and Administrative Audit of the College in the session 2017-18. The report for three academic sessions starting from 2017-18 has been audited by peers

from external institutions. Thereafter a report is submitted to the Principal with suggestions for improvement. For the session 2020-21, IQAC has collected the necessary data from all department of the College like, student performance records, performance records of the faculties, academic activity of the Department such as introduction of new courses, new initiative in teaching methodology, research grants, students' publications and all other academic activities.

File Description	Documents
Paste link for additional information	https://www.avcollege.ac.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Two important initiatives of IQAC are- 1. ICT enabled teaching learning and 2. Mentor-Mentee System as a mechanism for effective teaching learning outcome.

1. ICT enabled teaching learning :

IQAC has taken initiatives for augmentation of the ICT infrastructure and tools in the College. At present the College has 19 numbers of ICT enabled classrooms. With the aid of ICT, the college has started the online admission process besides organizing webinars and workshops through e- learning platform .

2. Mentor-Mentee System:

The Mentor -Mentee relationship between the teacher and student is a very important part of the teaching learning process. To keep a proper track of the students, small groups are formed under the mentorship of teachers. This initiative has played a significant role in identifying their learning abilities and to take remedial measures accordingly. Moreover continuous assessment is carried out at the departmental level through class tests, seminars, group discussions etc. which further helps in identifying the advanced learners and slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security:

- Installed CCTV in all the prime locations which can be monitored from the Principal's chamber .
- Has an Internal Committee (IC) where female students and employees can submit their grievances and complaints.
- Anti-Ragging Committee has been set up as per section 26 (1) (g) of the UGC Act, 1956.
- Has a Disciplinary Committee to monitor the conducts of the students in the campus.

b) Counseling:

The College has a Women Cell that actively initiates programmes to create gender awareness among students and faculty. Every year, the Women Cell of the college publishes a wall magazine on 8th March, on various themes related to women empowerment. Talks on gender issues are delivered by distinguished scholars every year. To sensitize the students, faculty members and the neighbourhood, the students perform street play based on gender issues.

c) Common Room:

The College has separate Boys' and Girls' Common Room. The Girls' Common Room has attached lavatories and also has a vending machine. Proper hygiene and sanitation is maintained in the common rooms.

d) Day Care Centre for Young Children:

The College has a day care centre for its employees.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Solid waste management: The College has identified two types of waste: dry waste and wet waste. Wet wastes are collected in green bins and dry waste in blue bins. All solid wastes are collected by the cleaning staff on daily basis.

The College encourages the optimal use of paper and office stationeries. To reduce the use of paper, the authority circulates official notices through e-mode.

Liquid waste management: Liquid wastes from the sources like the canteen, laboratories, washrooms and gardening etc. are drained out through a proper drainage system in order to avoid stagnation. Drains are cleaned at a regular interval.

Bio-Medical Waste Management:

The College does not produce hazardous biomedical wastes.

E-waste management

E-waste like old and damaged computers, monitors, keyboards, hard disks, printers, printer cartridges, toners, pen drives, batteries etc. are sold as scrap to third party.

Waste Recycling

Bio degradable wastes like food wastes, non-hazardous timber waste, garden waste etc. are recycled into compost.

Hazardous and radioactive waste management System

Hazardous chemical wastes generated from the laboratory are highly toxic, harmful, inflammable and reactive. Such wastes with high content of heavy metals like mercury, cadmium of discarded batteries are segregated, stored and sold to third party contractors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

C. Any 2 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College being a public institution strictly follows government norms in admission and appointments. This system has ensured

diversity of students and faculty intake. The diversity among the students and teachers has enriched the linguistic and cultural environment of the College. In its endeavor to promote pluralism, a cultural procession is organized annually on the first day of the Annual College Week. In this procession, students and teachers of all the twenty departments participate with great enthusiasm.

The Girls' Common Room also organizes ethnic food cooking competition.

During different festivals and celebrations, students are encouraged to come on their traditional attires. In fact, some departments fix special themes like folk dance or folk songs to exhibit the cultural diversity of the College. The departments prepare wall magazines with diverse subjects as its theme. The department of Anthropology has a museum displaying different artifacts and implements used by different communities of the Northeast India.

The College has been continuously promoting performing arts in general and indigenous art forms in particular. The students and teachers of the college stage Bhaona and Raas Leela which are traditional forms of dance drama developed by Srimanta Sankardeva and Madhavdeva in the 15th century.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Quotes by eminent personalities are inscribed on different walls of the college to motivate students towards duties, rights and responsibilities and values.
- The digitally recorded Anthem of the college is played through Public Address (PA) system everyday at 10am. This has helped in imbibing institutional values and a sense of

belongingness. All celebrations and events organized in the college begin and end with the State and National Anthem respectively.

- The NCC and NSS wings of the College play a very significant role in imbibing values like national integration, patriotism, and rights and duties of a citizen. The NSS wing organizes programs like Swachh Bharat Abhiyan, Border Integration Program, and Anti-Drug program to instill a sense of responsibility among students.
- Students Union election is held every session where the bonafide students of the College elect their representatives. Besides, the teachers' unit is also formed by electing representatives from amongst the teachers. This promotes democratic values and duties in the College.
- Various talks are organized regularly.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates the following commemorative days -

1. International Mother Language Day (IMLD): On 21st February, the Giridhar Sarma Memorial Trust of the college annually celebrates IMLD. Eminent scholars are invited to deliver talk on the importance of vernacular language. Students also stage drama in vernacular language.
2. National Science Day (NSD): Every year on 28th February, the Science Club celebrates NSD according to the theme outlined by the Department of Science and Technology.
3. International Women's Day (IWD): The Women Cell celebrates IWD on 8th March. As part of the celebration, the cell organizes talks and competitions. A wall magazine dedicated to gender issues is also published every year.
4. World Environment Day (WED): To mark the WED on 5th June, the Eco Club of the College organizes plantation drives, talks on sustainable environment and different competitions to create awareness among students on environment.
5. International Yoga Day (IYD): The Yoga Cell in collaboration with Vivekananda Kendra Institute of Culture, Guwahati celebrates the IYD on 21st June every year.
6. NCC Day: The fourth Sunday of November is celebrated as the NCC day by the NCC wing of the College through organisation of talks by eminent speakers, NCC alumni meet and cultural program.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title : Promotion of Culture and Harmony through Performing Art

Objectives:

- To engage students in productive and creative activities.

Context :

The College encourages the spirit of unity in diversity among the students.

The Practice:

The College organises cultural programmes and workshops where students and teachers participate wholeheartedly.

Evidence of Success:

- Vernacular plays and Bhaonas performed.
- Inter-School extempore speech competition, lectures, street plays are performed.
- Problems Encountered and Resources Required:

There is no specific fund for such cultural programs.

Title: Institutional Research Grant (IRG)

Objectives:

- To encourage faculty members to pursue research activities and thereby contributing in knowledge formation

Context: The IQAC of the college planned to motivate the teachers to pursue research by initiating a research grant within the college. It is hoped that this initiative will further strengthen the academic atmosphere of the college.

The Practice: The GB resolved to grant Rs. Five Lacs per annum.

Evidence of Success:

Research Cell of the college has granted more than 8 projects which started from 1 April, 2021.

Problems Encountered and Resources Required:

The first phase of research grant could be provided for the year 2021-22. As such, the problems can be identified once the research process moves ahead.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Besides regular academic transactions, the College has been relentlessly involved in bringing about positive changes to the society at large through various initiatives.

As a part of its societal commitment/responsibilities and with the vision to promote the underprivileged, the College had adopted a forest village named Garbhanga in the fringes of Guwahati inhabited by tribal people. The aim of the adoption was to promote education and enhance awareness on social issues. Similarly, the NSS wing of the College has also adopted another tribal forest village in the Moinakhurung locality of Guwahati. Both the villages are situated near elephant corridor and have co-existed with wildlife for ages without any major conflict. The lived experiences of these forest dwellers are disseminated to the students of the College to bring about awareness on man-animal conflict. On site environmental study tours and camps for students are organized from time to time.

The College has also signed an MoU with Child Friendly Guwahati (a project under Snehalaya). The project aims to educate children (6-14 years) who have dropped out of school or children who have never been to schools. The teachers of the College provide tutorial classes to those students on every Saturday.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The future plans of action of the college for the next academic year are as follows:

- The College has planned to apply to the UGC for autonomous status.
- The College plans to construct the third floor of the C Block Building.
- The college plans to renovate the canteen.
- The college plans to open a cafeteria.
- The bust of 'Aryapita' Pandit Giridhar Sarma which is located in the centre of the College pathway, is to be relocated inside the lawn , keeping in mind the disaster management angle.
- The College entrance gate is to be reconstructed.
- The College plans to initiate the process of rain water harvesting.
- The College plans to introduce computer courses like BCA and PGDCA.
- The College plans to add new parking space in front of the Boys' Hostel and also earmarkspace for two wheelers.
- Both Boys' and Girls' hostels are to be renovated.