

Action Taken Report of the IQAC Minutes

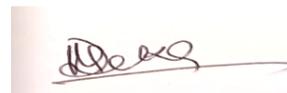
Session: 2021-22

Date of the meeting	Resolution along with the number	Action taken
28/06/2021 (Online)	<u>Resolution-1</u> : Dr. R.S. Mazumdar and Dr. B.K.Pegu along with the respective team leaders will start scrutinizing the qualitative matrices of SSR from 1 st July and necessary corrections will be done.	Qualitative matrices were scrutinized and necessary modifications were done.
	<u>Resolution-2</u> : All the SSR preparation teams will have to submit the quantitative matrices by 30 th July, 2021.	Due to pandemic situation, data related to quantitative matrices could not be collected.
	<u>Resolution-3</u> : It was decided to prepare a Google form for submission of students' grievance. Grievance Redressal cell of the College will do the needful in this regard.	Google form was prepared for collection of students' grievances. Accordingly, Grievance redressal cell of the College arranged for collection of grievances through the Google form.
11/08/2021	<u>Resolution-1</u> : It was decided to organize a dance competition and singing competition among students through online mode to celebrate the 'Azadi ka Amrut Mahotsav'.	Students sent video clipping of their performances.
	<u>Resolution-2</u> : Prize money will be given along with certificates to first and second prize winners.	The first and second prize winners were awarded a cash prize of Rs. 3000/- and Rs. 2000/- respectively.
29/10/2021	<u>Resolution-1</u> : It was decided to submit the IIQA by 25/12/2021. However, IQAC will monitor the NAAC guidelines issued time to time and will act accordingly.	IIQA was not submitted as extension for submitting the same has been granted by NAAC.
13/11/2021	<u>Resolution-1</u> : For the smooth conduct of the visit of the UGC inspection team, steering committee and sub-committees are formed and the same will be notified by the Principal.	Principal notified the formation of steering committee and sub-committees for the smooth conduct of the process.

12/01/2022	Members discussed various issues pertaining to AQAR/SSR, forthcoming visit of the UGC inspection team and NEP 2020 in presence of Ms. C. Talukdar, the Deputy Director of Higher Education (DDHE), who is also a member of the IQAC. Ms. Talukdar offered various suggestions for the overall improvement of the College	The Principal assured all members that he will do the needful for implementing the suggestions put forwarded by the DDHE.
02/02/2022	Members discussed the following in the meeting: 1. In the light of NEP 2020, the IQAC and Academic cell of the college discussed about the feasibility of introducing various skill based courses.	Department of Skill development has been constituted by GB of the College for introducing various skill based courses.
	2. Principal pointed out that, if academic autonomy is granted to the college, it would bring about various academic and administrative reforms, such as introduction of skill based courses, MOOCs courses etc.	
	3. The following reforms will be implemented in regard to the examination system: a) Internal assessment to be conducted twice per semester. b) Results of the examination will be declared within one month. c) Backlog examinations will be cleared within one month.	
02/03/2022	<u>Resolution-1:</u> AQAR for the session 2020-21 is to be submitted by 31 st of March, 2022.	The AQAR for the session 2020-21 was submitted on 13 th May, 2022. The last date was extended by NAAC till 15 th May, 2022.
	<u>Resolution-2:</u> Teacher's feedback for the session to be conducted through online mode. The last date of the submission was fixed on 05/03/2022.	Teachers' feedback were collected through online mode.

	<u>Resolution-3:</u> A talk/workshop on NEP, 2020 to be organized during the current session.	A talk on NEP-2020 was organized by IQAC, which was delivered by Prof. Nani Gopal Mahanta, Educational Advisor, GoA on 1 st June, 2022.
10/03/2022	<u>Resolution-1:</u> In response to the UGC's query regarding probable dates for visit of the UGC Team, the members resolved to propose the following sets of dates to the Team:- First Preference: 11 th -12 th April, 2022 Second Preference: 7 th - 8 th April, 2022 Third Preference: 4 th - 5 th April, 2022.	The UGC team was informed about the preferences of the proposed visit to the College.
14/03/2022	The following matters were discussed in the meeting: 1. The Principal informed the meeting that the UGC Expert Team would visit the College on 12/04/2022 and 13/04/2022	The UGC team for granting autonomy, visited the College during 12 th -13 th April, 2022.
	2. A preliminary discussion of the Steering Committee was held to prepare a tentative schedule for the proposed visit of the expert team.	The Convenor of the Steering Committee prepared a detailed schedule for the forthcoming visit of the UGC inspection team.
	3. The IQAC placed a request before the Principal to allot an extra laptop to the IQAC.	Another laptop of make HP was allotted to IQAC.
13/05/2022	The following points came to the fore during the meeting: 1. The Principal congratulated the team for the successful submission of the AQAR 2020-21.	AQAR 2020-21 was submitted on 13/05/2022 and subsequent queries posed by the NAAC were successfully addressed.
	2. A threadbare discussion was held regarding submission of IIQA. It was decided to submit IIQA as per the direction of NAAC after the declaration of the result of the Autonomous Status to the College.	After the grant of autonomy to the College on 26/05/2022 for 10 years with effect from the session 2022-23, IQAC submitted a letter to NAAC for the extension of NAAC accreditation validity for another 5 years. Finally, NAAC extended the validity till 31/12/2027.

10/06/2022	<u>Resolution-1:</u> It was decided to start the process of online feedback of students, teachers, parents and alumni from 13/06/2022.	Online feedbacks were collected from all stakeholders. The feedbacks were analyzed and action taken reports were prepared.
	<u>Resolution-2:</u> Autonomous status will be implemented from the Session 2022-23 as directed by the UGC.	Academic autonomy was initiated with effect from the session 2022-23.
	<u>Resolution-3:</u> The IQAC is in communication with NAAC for retention of validity of accreditation period.	NAAC extended the validity of the earlier accreditation (Grade A) till 31/12/2027.
10/08/2022	<u>Resolution-1:</u> Consultancy Services to be offered on the following areas: a) Preparation of IDP b) Preparation of SSR for NAAC Assessment under revised format. c) Preparation of Proposal for Autonomous Status d) Preparation of AAA Report.	Consultancy services were initiated positively with the first institution to receive the service was J.N College, Boko.
	<u>Resolution-2:</u> Academic Calendar for the Session 2022-23 to be prepared by Mr. Birenchi Kr Pegu and Dr. Chanchal Boruah.	Academic calendar was prepared and submitted.
	<u>Resolution-2:</u> A Core Committee for NEP Implementation was formed with the following members: (i) Dr. Pradip Kumar Bhattacharyya (Principal/Chairman) (ii) Dr. Mousumi Borah (Convenor) (iii) Dr. Rahul S. Mazumdar (History) (iv) Dr. Anupama Devi (Physics) (v) Dr. M. Deka (Statistics) (vi) Dr. B. Sharma (Physics)	The Core committee prepared the Institutional Development Plan (IDP) and submitted to DHE.



Dr. Manab Deka, Coordinator, IQAC