



ARYA VIDYAPEETH COLLEGE (AUTONOMOUS)

ARYA NAGAR, GUWAHATI - 781016

Proceedings of the 4th Meeting of the Academic Council, Arya Vidyapeeth College (Autonomous) held on 14th December, 2024 at 12.30 p.m. in the Conference Hall - II

The meeting was attended by the following members

- | | |
|---|------------|
| 1. Dr. Pradip Kr. Bhattacharyya, Principal, A.V. College (Autonomous) | : Chairman |
| 2. Prof. Partha Pratim Baruah, Dept. of Botany, G.U., University Nominee | : Member |
| 3. Prof. Kishore Das, Dept. of Statistics, G.U., University Nominee | : Member |
| 4. Dr. Dipak Sarma, Dept. of Mathematics, Cotton University, GB nominee | : Member |
| 5. Dr. Utpal Sarma, Dept. of Instrumentation and USIC, GU, GB nominee | : Member |
| 6. Mrs. Anita Talukdar, Vice Principal, Teacher Representative | : Member |
| 7. Ms. Sumita Bhattacharjee, Dean (Faculty of Arts), Teacher Representative | : Member |
| 8. Dr. Deepika Devi, Dean (Faculty of Science), Teacher Representative | : Member |
| 9. Dr. Mousumi Borah, Dean (Academics), Teacher Representative | : Member |
| 10. Dr. Ranjan Das, Controller of Examinations | : Member |
| 11. Dr. Anupama Devi, Member Secretary | : Member |
| 12. All HoDs | : Member |

The meeting began by paying an homage to Prof. Mihir Kanti Chaudhuri Sir, a renowned educationist who was the VC, Tezpur University and Advisor (Higher Education), Government of Assam, who left for his heavenly abode on 13th December, 2024.

Dr. Pradip kr. Bhattacharyya, Principal and Chairman of Academic Council, Arya Vidyapeeth College (Autonomous) then welcomed everyone and stated the objective of the meeting. Thereafter he called on Dr. Anupama Devi, Member Secretary, Academic Council to state and elaborate on the agenda.

Agenda 1: Approval of the proceedings of the 3rd Academic Council meeting held on 04 – 05 – 2024.

The member secretary presented the proceedings of the 3rd Academic Council meeting. The members made a thread bare discussion of all the agendas and the following resolution was adopted.

Resolution No. AC – 04/2024/01: Resolved to approve the proceedings of the 3rd Academic Council meeting.

Agenda no. 2: Approval for Academic Calendar of Even Semester (2024 – 25)

The member secretary presented the academic calendar for even semester of the academic year , 2024 – 25. The members studied the academic calendar and suggested that the term “teaching days” may be used instead of “working days”.

Resolution No. AC – 04/2024/02: Resolved to approve the Academic Calender for even semester of the academic year 2024 – 25. It is also resolved that the college will follow the winter break holidays as per the GU notification for affiliated college.

Agenda no.3: Modification of Assessment and Evaluation structure

The member secretary presented the evaluation structure of “Undergraduate Programme of 4 credits with only field visit” and “Undergraduate Programme of 4 credits with only Practical/Project” as follows since it was not presented in 3rd Academic Council.

Undergraduate Programme of 4 credits with only field visit

Assessment (100 marks)				
Formative Assessment (Internal Evaluator) (40 Marks)			Summative Assessment (External Evaluator) (60 marks)	
Preparatory classes will be undertaken on research methods before students conduct fieldwork and assessment will be done (25 marks)	Performance in the field (like the process of data collection etc.) (10 marks)	Regularity 5 marks	Field Report 40 marks	Presentation of the report/Viva 20 marks

Undergraduate Programme of 4 credits with only Practical/Project

Assessment (100 marks)				
Formative Assessment (Internal Evaluator) (40 Marks)			Summative Assessment (External Evaluator) (60 marks)	
Internal Assessment (20 marks)	Practical Note Book/Data Collection Record (15 marks)	Regularity (5 marks)	Performance in the practical examination/Presentation of the project (40 marks)	Viva (20 marks)

The members discussed the evaluation structure and suggested that in both the cases the summative assessment mark may be equally divided between the two components i.e. marks for field report/performance in the practical examination/presentation of the project will be 30 marks and marks for viva shall be of 30 marks. It was also suggested that some criteria may be incorporated while assessment is made by the external evaluator.

The Controller of Examination also suggested that the time to conduct summative assessment of a 60 mark course/paper may be increased from 2 hrs to 2.5hrs which was readily accepted by all the members.

Resolution No. AC – 04/2024/03: Resolved to approve the assessment and evaluation structure with some modifications.

Agenda no.4: Approval of Guidelines for internship

The college shall offer a two credit compulsory internship course in the fourth semester as per its credit framework under NEP, 2020 for its students who were admitted in FYUGP. The member secretary presented the guidelines for internship course.

The guidelines were studied by the members and suggested that brief completion report may be submitted by the students. A few students may be allotted to each faculty member of the departments so that they may monitor the internship course done by the students. The internship course needs to be approved by the head of the department.

Resolution No. AC – 04/2024/04: Resolved to approve the guidelines for internship programme by incorporating the suggestions made.

Agenda no. 5: Approval of Departments that will offer Honours with Research programme in the 4th year of FYUGP under NEP, 2020

The member secretary mentioned the departments of the college which has research guides and sought approval from the academic council for those departments to offer Honours with Research programme in the 4th year of FYUGP under NEP, 2020.

The members suggested that the agenda may be raised in the next Academic Council meeting for discussion.

Resolution No. AC – 04/2024/05: Discussed and deferred the approval of departments that will offer Honours with Research programme in the 4th year of FYUGP under NEP, 2020 to the next Academic Council meeting

Agenda no.6: Evaluation process of research project/dissertation under Honours with Research programme in the 4th year of FYUGP

The member presented the evaluation process of research project/dissertation under Honours with Research programme in the 4th year of FYUGP.

The members suggested that the evaluation process may be discussed internally by the academic cell of the college and may be placed in the next Academic Council meeting for approval.

Resolution No. AC – 04/2024/06: Discuss and deferred the approval of evaluation process of research project/dissertation under honours with research programme in the 4th year of FYUGP to the next Academic Council meeting

Agenda no.7: Criteria to select external evaluators of research project/dissertation under Honours with Research programme in the 4th year of FYUGP

The member secretary proposed that any faculty who is a Professor/ Associate Professor and a recognised guide under any Autonomous College (Govt.) or University (Govt.) may be appointed as external examiner to evaluate the dissertation under honours with research programme in the 4th year of FYUGP.

The members were of the opinion that the evaluators may be selected in accordance with UGC guidelines but suggested that the agenda shall be discussed in the next academic council meeting.

Resolution No. AC – 04/2024/07: Discuss and deferred the approval of the criteria to select external evaluators of research project/ dissertation under Honours with Research programme in the 4th year of FYUGP to the next Academic Council meeting

Agenda no.8: Guidelines for Credit Transfer from MOOCs in SWAYAM or other digital platforms

The member secretary presented the guidelines for credit transfer from MOOCs in SWAYAM or other digital platforms.

The members were of the opinion that courses that shall be offered to the students from SWAYAM or other digital platforms needs to be reviewed and assessed. For this purpose a faculty member from each department may be assigned to examine and analyse the courses before they are offered to the students. The faculty members also need to monitor the performance of the students who has opted courses from SWAYAM or any other digital platform.

Resolution No. AC – 04/2024/08: Resolved to approve the guidelines for Credit Transfer from MOOCs in SWAYAM or other digital platforms

Agenda no. 9: Approval to introduce NSDC(National Skill Development Corporation) approved certificate or skilled courses for students who have achieved a CGPA of 6.0 or lower at the end of the 4th/6th semester

The member secretary presented the NSDC approved skill courses that shall be offered to students who have achieved a CGPA 6.0 or lower at the end of 4th/6th semester examination. The Principal informed that this proposal is in its nascent state and discussion was going on with the Governing Body regarding its implementation.

Hence the members decided not to approve any NSDC skilled courses in the present meeting.

Resolution No. AC – 04/2024/09: Discussed and deferred the approval to introduce NSDC(National Skill Development Corporation) approved certificate or skilled courses for students who have achieved a CGPA of 6.0 or lower at the end of the 4th/6th semester

Secretary presented the clause no. 9 of "Regulations for Examinations", Gauhati University in which it was stated that "75% attendance is the minimum class attendance required for a student to sit for end semester examination under the FYUGP. Shortfall in attendance may be made up through additional activities assigned by the respective department".

The Principal and Chairman of Academic Council started the discussion regarding how much shortfall in class attendance of a student shall be considered to enable him to sit for the end semester examination. The members are of the opinion that the shortfall in attendance has to be studied individually as the reason for shortfall shall be different for different students. Moreover due consideration in attendance has to be given to a student who represents the college in any extra-curricular or co-curricular activities. Additional assignments may be given to students who have shortfall in attendance after being approved in DAC meeting. The members are of the view that the issue of shortfall in attendance may be discussed in the meeting of "Academic Body of Heads"

Resolution No. AC – 04/2024/10: Resolved that the issue of shortfall in class attendance of the students shall be discussed in the meeting of "Academic Body of Heads"

As no matter has been left for discussion, the meeting concluded with the chairman expressing his gratitude to the esteemed members for their valuable suggestions which would help in the academic growth of the college


Dr. P.K. Bhattacharyya, Principal
Chairman, Academic Council

Arya Vidyapeeth College (Autonomous)

Arya Vidyapeeth College (Autonomous)
Guwahati-16, Assam


Dr. Anupama Devi
Member Secretary, Academic Council
Arya Vidyapeeth College (Autonomous)