



ARYA VIDYAPEETH COLLEGE (AUTONOMOUS)

ARYA NAGAR, GUWAHATI – 781016

Proceedings of the 5th Meeting of the Academic Council, Arya Vidyapeeth College (Autonomous) held on 2nd August, 2025 at 11.00 A.M in the Conference Hall - II

The meeting was attended by the following members :

1. Dr. Pradip Kr. Bhattacharyya, Principal,, A.V. College (Autonomous) : Chairman
2. Prof. Partha Pratim Baruah, Dept. of Botany, G.U, University Nominee : Member
3. Prof. Shakuntala Bora, Dept. of Philosophy, G.U, University Nominee : Member
4. Dr.DipakSarma, Dept. of Mathematics, Cotton University, GB nominee : Member
5. Dr.Utpal Sarma, Dept. of Instrumentation and USIC,GU, GB nominee : Member
6. Dr. Subhrajiet Konwar, Dept. of Political Science, GU, GB nominee : Member
7. Mrs. Anita Talukdar, Vice Principal, Teacher Representative : Member
8. Ms. Sumita Bhattacharjee, Dean (Faculty of Arts), Teacher Representative :Member
9. Dr. Deepika Devi, Dean (Faculty of Science), Teacher Representative : Member
10. Dr.Mousumi Borah, Dean (Academics), Teacher Representative : Member
11. Dr. Ranjan Das, Controller of Examinations : Member
12. Dr. Anupama Devi, Member Secretary : Member
13. All HoDs : Member

Dr. Pradip kr. Bhattacharyya, Principal and Chairman of Academic Council, Arya Vidyapeeth College (Autonomous) welcomed everyone and stated the objective of the meeting. He also sought active participation from the members on the various issues that would be put forward in the meeting. Thereafter he called on Dr. Anupama Devi, Member Secretary, Academic Council to state and elaborate on the agenda.

Agenda 1:Approval of the proceedings of the 4thAcademic Council meeting held on 02 – 08 – 2025 .

The member secretary presented the proceedings of the 4thAcademic Council meeting. The members made a thread bare discussion of all the agendas and the following resolution was adopted.

Resolution No. AC – 05/2025/01:Resolved to approve the proceedings of the 4thAcademic Council meeting.

Agenda no.2: Approval for Academic Calendar of Odd Semester (2025 – 26)

The member secretary presented the academic calendar of Odd Semester (2025 – 26).

Resolution No. AC – 05/2025/02:Resolved to approve the Academic Calendar of Odd Semester (2025 – 26). It is also resolved that the college will follow the winter break holidays as per the GU notification for affiliated college.

Agenda no.3: Evaluation process of research project/dissertation under Honours with Research programme in the 4th year of FYUGP

The member secretary presented the proposal of “Academic and NEP Implementation Cell” regarding the evaluation process of research project/dissertation under Honours with Research programme in the 4th year of FYUGP as follows:

- The research dissertation is of 12 credits, hence the total marks allotted is 300. Out of which 120 marks is allotted under internal evaluation and 180 marks under external evaluation. The aspects to be evaluated are:
 - General Comments
 - Five strengths of the research dissertation
 - Five weaknesses of the research dissertation

Other aspects to be evaluated are:

Sl No.	Aspect	Internal Evaluator		External Evaluator	
		Marks allotted	Marks obtained	Marks allotted	Marks obtained
1	Introduction	40		60	
	Review of literature				
	Research Methodology / Experimental Setup etc				
2	Originality of the contents	40		60	

	of the work				
	Organisation of the Dissertation/Chapterization				
3	Results and Discussion/Findings	40		60	
	Conclusion				
	References/Bibliography				
	Total Marks	120		180	

The members discussed the evaluation structure and Prof. Utpal Sarma suggested that SDG (Sustainable Development Goals) mapping may be done in the research project of the student. Dr. Subhrajiet Konwar suggested that together with plagiarism check, a check regarding percentage of Artificial Intelligence used in preparing the research project by a student is also needed. Prof. Dipak Sarma suggested that the distribution of marks between Internal evaluator and External Evaluator may be 180 and 120.

Resolution No. AC – 05/2025/03:Resolved to Evaluation process of research project/dissertation under Honours with Research programme in the 4th year of FYUGP with some modifications as shown below:

Sl No.	Aspect	Internal Evaluator		External Evaluator	
		Marks allotted	Marks obtained	Marks allotted	Marks obtained
1	Introduction	60		40	
	Review of literature				
	Research Methodology / Mapping of Sustainable Developmental Goals/Experimental Setup etc				
2	Originality of the contents of the work	60		40	
	Organisation of the Dissertation/Chapterization				
3	Results and Discussion/Findings	60		40	
	Conclusion				
	References/Bibliography				
	Total Marks	180		120	

Agenda no.4: Criteria to select external evaluators of research project/dissertation under Honours with Research programme in the 4th year of FYUGP

The member secretary presented the proposal of “Academic and NEP Implementation Cell” regarding the criteria to select external evaluators of research project/dissertation under Honours with Research programme in the 4th year of FYUGP. According to the proposal the research dissertation shall be evaluated by the Ph.D supervisor (internal evaluation) and also by an external supervisor who is a recognised Ph.D guide either of the parent university or any other university (private/public) . The Ph.D supervisor shall submit a panel of three or more external supervisors to the Office of the Controller of Examination out of which one will be selected by the Chief Controller of Examination or Controller of Examination.

The members after thorough discussion suggested that external supervisor may be from any other autonomous college also besides from either parent university or any other university (private/public)

Resolution No. AC – 05/2025/04: Resolved to approve the criteria to select external evaluators of research project/dissertation under Honours with Research programme in the 4th year of FYUGP with some modifications.

Agenda no.5: Approval of “Institutional Research Policy”

The member secretary presented the “Institutional Research Policy” which was approved after thorough deliberation.

Resolution No. AC – 05/2025/05: Resolved to approve the “Institutional Research Policy”

Agenda no.6: Approval of “IT Policy”

The member secretary presented the “IT policy” which was approved after thorough deliberation.

Resolution No. AC – 05/2025/06: Resolved to approve the “IT Policy”

Agenda no.7: Approval of “Community Development Policy”

The member secretary presented the “Community Development Policy” which was approved after thorough deliberation.

Resolution No. AC – 05/2025/07: Resolved to approve the “Community Development Policy”

Agenda no.8: Approval of computer certificate courses

The member secretary presented the proposed new computer certificate courses as given below :

PROPOSED NEW COMPUTER COURSES

1. DIPLOMA IN COMPUTER BASICS (DCB)

Duration: 6 months

Course Contents:

1. Computer Fundamentals Introduction to PC
2. Office Automation tools (WORD, EXCEL, Power Point)
3. Communication Using PC (Internet, Web browsing, E-mail)
4. Concept of Multimedia
5. Introduction to Windows and Linux Operating System.
6. Database Concepts, MS Access.
7. Fundamentals of Tally.
8. Web designing.
9. DTP.
10. PC assembling and software installation
11. Project.

Fees: Rs. 10,000/-

2. UNDERGRADUATE DIPLOMA IN COMPUTER APPLICATIONS (UGDCA)

Duration: 1 Year

Course Contents:

1. Computer Fundamentals, Introduction to PC
2. Office Automation tools (WORD, EXCEL, Power Point)
3. Communication Using PC (Internet, Web browsing, E-mail)
4. Introduction to Windows and Linux Operating System.
5. Fundamentals of Tally.
6. DTP.
7. Database Concepts, MS Access.
8. Basics of webpage designing
9. Data Base Management System (My SQL, Microsoft SQL, Server, Oracle)

10. Basic Programming Tools

11. Programming in C, C++, Java, PHP, Visual Basic, Javascript, CSS HTML/ DHTML

Fees: Rs. 10,000/-

The members approved the courses and suggested that the fees for the certificate courses may be reduced.

Resolution No. AC – 05/2025/08: Resolved to approve computer certificate courses

Agenda no.9: Discussion on attendance requirement of students as per clause no. 8 of “UGC (Minimum Standards of Instruction for the Grant of Undergraduate Degree and Postgraduate Degree)Regulations, 2025” dated: 23rd April, 2025

The member secretary presented the clause no. 8 which stated that “Considering the diverse learning modes and holistic and multidisciplinary learning opportunities suggested by NEP 2020, HEIs shall decide on the minimum attendance requirement of students in different programmes with the approval of their statutory bodies.” and sought advice from the members regarding implementation of this guideline.

In the discussion, Prof. Utpal Sarma suggested that together with class attendance the participation and attendance of a student in various extra-curricular activities like NCC, NSS may be considered. He also suggested that the monthly monitoring of the attendance of the students may also be done. The other members were also of the opinion that the minimum percentage of class attendance be 75% with due consideration of the student’s participation in extra-curricular or other activities.

Resolution No. AC – 05/2025/09: Resolved to keep the requirement of class attendance as 75% to appear in end semester examination with due consideration to any short fall in attendance of a student when necessary.

Agenda no. 10: To include NCC and NSS under “Value Added Component” in the first and second semester from the academic session 2026 – 27.

The member secretary informed that the office of the “Director of Higher Education” has sent a mail (No. 663650/1, Dated: 10th July, 2025” regarding inclusion of NCC as a General Elective Credit Course. The syllabus framed by UGC has also been attached with the mail. It was also informed that in compliance with the above mentioned mail the college proposes to introduce NCC under Value Added Course component. This will be offered to students of

1st and 2nd semester under FYUGP from the academic session 2025 – 26. The course will be of 2 credits in each semester

The members lauded the effort of the college in introducing NCC under Value Added Course component and suggested that other such courses may also be introduced in a phased manner.

Resolution No. AC – 05/2025/10: Resolved to introduce NCC under Value Added Course component for students of 1st and 2nd semester under FYUGP from the academic session 2025 – 26

Agenda no. 11: Any other matter

- (i) The member presented the statistics regarding admissions carried out under CUET mode in the academic session 2025 – 26.

CUET ROUND 1:

Bachelor of Science: 3 (Admission Granted) (Out of 28 seats)

Bachelor of Arts: 1(Admission Granted) (Out of 44 seats)

3(Withdraw)

CUET Spot round:

Bachelor of Science: 15 (Admission Granted)

Bachelor of Arts: 22(Admission Granted)

Applications for CUET: 1565

In view of the above statistics, the college wishes to conduct the entire FYUGP admission under NON-CUET mode from the academic session 2026 – 27

Prof. Utpal Sharma suggested that such decisions may be taken by the admission committee. The Principal cum Chairman informed the Cotton University conducts FYUGP admission through NON – CUET mode even though earlier it had carried through CUET.

The members discussed regarding advantages and disadvantages of conducting the admission process through CUET and suggested that the college may follow the government circular regarding this.

Resolution No. AC – 05/2025/11 (i): Resolved to implement government circular regarding conduct of admission of a percentage of FYUGP seats through CUET in academic session 2026 -27.

- (ii) The member secretary put forward the observation made by the “Academic and NEP Implementation Cell” of the college regarding the criteria of choosing the subject under IDC component by FYUGP students. The cell suggested a need to change the criteria after making thorough study of the performance of the students in the semester examination. Earlier, the students who studied in arts stream in class 12 was allowed to choose any subject from science or commerce stream under IDC component. The same criteria was implemented for students belonging to science or commerce stream in class12. The proposal was that the student may choose any subject for IDC component other than their core and minor subject.

The members deliberated on the matter and suggested that the faculty members may prepare reading/study material under IDC component in a simplified manner which may be provided to the students.

Resolution No. AC – 05/2025/11 (ii): Resolved to approve the suggestion given by the “Academic and NEP Implementation Cell” of the college.

- (iii) Prof. Dipak Sharma wished to know the status of opening self-sustained subjects in the college

The Principal and Chairman of Academic Council stated the government has given directive for self-sustained discipline but not self-sustained subjects parse. He also mentioned that Post-Graduate course in self-sustaining mode in 6 departments shall be started very soon.

As no matter has been left for discussion, the meeting concluded with the chairman expressing his gratitude to the esteemed members for their valuable suggestions which would help in the academic growth of the college



Dr. P.K. Bhattacharyya, Principal
Chairman, Academic Council
Arya Vidyapeeth College (Autonomous)



Dr. Anupama Devi
Member Secretary, Academic Council
Arya Vidyapeeth College (Autonomous)